



# **ANNUAL REPORT**

**OF THE  
TOWN OFFICERS  
OF**

**MASON, NEW HAMPSHIRE**

**For the Year Ending December 31**

**2017**

## **The 2017 Town Report is Dedicated to Bob Bergeron**

In 1970, while looking for a good place to raise a family, Bob and Pauline made the decision to move to Mason. By 1972, believing in the importance of giving back to the community, Bob decided to join the recently established Mason Volunteer Fire Department, where he served until his retirement in 2012. During this time he also served on the planning and zoning boards, where he continues to this day.

As if that weren't enough, Bob has actively participated on several building committees, including the Elementary School, Police Station and the Highway Department. Bob has also helped with Conservation Committee projects, served as assistant building inspector, helps set up and take down election day equipment, and just about anywhere else help is needed. "Anything I can do for you today?" is frequently heard from Bob.

Bob's unselfish dedication and continuing willingness to share his time and talents with this community have been inspirational to many. The Town of Mason would like to take this opportunity to say – "Thank you, Bob"

Mason Board of Selectmen

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## SELECTMEN'S REPORT

The Town of Mason entered its 249th year, excitement growing as we approach the sescentennial. The 250<sup>th</sup> volunteer committee is hard at work planning a series of wonderful events to commemorate the town's historic anniversary.

In 2017, the Mason Community Supper celebrated the 5 year anniversary of bringing Mason residents together the second Thursday of each month at Fellowship Hall. Congratulations to the volunteers and town folk who have participated in the success of the supper.

This past year the Selectmen were focused on several town infrastructure improvements:

- Completed Mann House and Police Department IT infrastructure upgrade connection to the school's high speed Internet access, and resolved power backup of town IT infrastructure with school backup generator.
- Installed an artesian well to service Highway and Fire, both departments now have potable water.
- Revised the Paved Road Restoration plan to reflect project completions and rescheduling due to weather related delays.
- Held a public hearing to accept State of NH SB38 infrastructure funds in amount \$65,097.24 which BOS earmarked for road improvements.
- Completed engineering study of Greenville Road resulting in phased plan to address the deteriorated conditions.
- Highway Building: secured bond funds; completed engineering study, DES wetlands permit, drainage work and modifications to existing HD roof/exterior; accepted delivery of new building materials. Construction to resume mid-April.
- Relocated Highway Department shed to Fire Department to repurpose as storage annex for Forestry Truck pending voter approval.
- Completed inventory of 16 deeded properties with assistance of Pete McGinnity, former selectmen.
- Actively publicized in newspaper and town website need for planning board members with appointments of 2 new members.
- Engaged with Nashua Regional Planning Commission grant funding to update the Town's FEMA Hazard Mitigation Plan.

Late in the year, the town sadly lost two longtime residents who helped shape and preserve Mason's rural character.

George Schwenk embraced the community, serving as longtime Scout Master, and was elected Town Auditor and Trustee of the Trust Funds for many years. He and his wife Catherine donated sizable properties to the town conservation effort including the Mason Quarry.

Richard Morley, a brilliant innovator and entrepreneur, along with his late wife, Shirley, contributed innumerable volunteer hours to various town boards. Dick, who was

known as the “Father of Modern Automation,” was a pioneer credited with starting multiple companies which led to job creation for thousands.

We thank Mark and Mary McDonald for their many years of dedicated service to the Town of Mason. We wish them well in their future endeavors in Milford, NH.

Respectfully Submitted,  
Louise Lavoie, Bernard O’Grady, Charles Moser

## **TOWN OFFICE HOURS AND MEETINGS**

### **SELECTMEN**

Office Hours: Mann House, 11:00 AM–3:00 PM  
Monday, Tuesday, Wednesday, Thursday  
Meetings: Mann House 7:30 PM  
Second and Fourth Tuesday of the month.  
Telephone: 878-2070  
Fax: 878-4892  
Email: [Selectmen@masonnh.us](mailto:Selectmen@masonnh.us)  
Website: [www.masonnh.us](http://www.masonnh.us)

### **TOWN CLERK**

Office Hours: Mann House, Tuesday 10:00 AM–4:00 PM; 6:00–7:30 PM  
Wednesday 10:00 AM–6:00 PM  
Thursday 10:00 AM–4:00 PM  
Last Saturday of the month 10:00 AM–Noon  
Email: [TownClerk@masonnh.us](mailto:TownClerk@masonnh.us)  
Telephone: 878-3768  
Fax: 878-4892

### **PLANNING BOARD**

Meetings: Mann House, 7:30 PM  
Last Wednesday of the month  
Call NRPC, 424-2240 ext. 25 for an appointment

### **BUILDING INSPECTOR**

Office Hours: Mann House, by appointment only  
Telephone: 878-2070

### **BOARD OF ADJUSTMENT**

Meetings: Mann House, 7:30 PM  
Third Monday of the month

### **WILTON RECYCLING CENTER**

Hours: Tuesday 7:30 AM–5:00 PM  
Thursday 9:00 AM–5:00 PM  
Saturday 9:00 AM–5:00 PM  
Sunday 8:00 AM–11:45 AM

## **ELECTED TOWN OFFICERS**

### **MODERATOR 2 yr term**

Catherine Schwenk	March 2018
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### **TOWN CLERK/TAX COLLECTOR 3 yr term**

Debra A. Morrison	March 2018
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### **TREASURER 3 yr term**

Patricia Letourneau	March 2018
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### **SELECTMEN 3 yr term**

Louise Lavoie, Chair	March 2020
Bernie O'Grady	March 2019
Charles V. Moser	March 2018

### **SUPERVISORS OF CHECK LIST 6 yr term**

Dorothy Millbrandt	March 2022
Kathleen C. Wile	March 2020
Wallace A. Brown	March 2018

### **LIBRARY TRUSTEES 3 yr term**

Elena Kolbenson	March 2020
Robin Smith	March 2019
Lynn McCann	March 2018

### **TRUSTEES OF CEMETERIES 3 yr term**

Jeannine Phalon	March 2020
Ken Spacht	March 2019
Robert Larochelle	March 2018

### **TRUSTEES OF TRUST FUNDS 3 yr term**

Dorothy Mitchell	March 2020
George Schwenk	March 2019
Dorothy Minior	March 2018



## **APPOINTED TOWN OFFICERS**

### **ASSISTANT MODERATOR**

Mary McDonald, retired March 2018

### **DEPUTY TOWN CLERK/TAX COLLECTOR**

Suzanne M. Kelly March 2018

### **DEPUTY TREASURER**

Mary Bardsley March 2018

### **PLANNING BOARD**

Scott MacGarvey, Chairman March 2019

Dorothy Millbrandt, Vice Chair March 2019

Lee Siegmann March 2020

Kerrie Baldi, Alternate March 2020

Dane Rota, Alternate March 2019

Louise Lavoie, Ex-officio

### **COMMISSIONERS – NASHUA REGIONAL PLANNING COMMISSION**

Louise Lavoie March 2020

Steven Wells,  
Energy Facilities Advisory Committee March 2018

### **BOARD OF ADJUSTMENT**

William Fritz, Chairman March 2019

Robert Bergeron March 2019

Gatone Daniello March 2020

Philip Garside March 2018

Constance Lacasse, Alternate & Clerk March 2018

Mary Pierce, Alternate March 2018

Landon Smith, Alternate March 2020

Robert Young, Alternate March 2019

### **HISTORIC DISTRICT COMMISSION**

Board of Selectmen

## **CONSERVATION COMMISSION**

Robert Larochelle, Chairman	March 2018
Robert Dillberger	March 2020
Anna Faiello	March 2020
Elizabeth Fletcher	March 2020
Ann Moser	March 2019
Barbara Devore	March 2019
Lundy Lewis	March 2018
Rosanne Nadeau	March 2018
Robert Doyle, Alternate	
Charles Lanni, Alternate	

## **FORESTRY COMMITTEE**

Matthew LeClair	March 2018
Harry Spear	March 2018
William Downs, Town Forester	
Bernie O'Grady, Ex-officio	

## **RECREATION COMMITTEE**

Wallace A. Brown	March 2020
Jeannine Phalon	March 2020
Linda O'Grady	March 2018
Jennifer Messer	March 2019
Steven Tamulonis	March 2019

## **BALLOT CLERKS**

Pauline Bergeron	March 2018
Kenneth Greene	March 2017
Judy Forty	March 2018
Dorothy Mitchell	March 2019

## **POLICE OFFICERS**

Kevin Maxwell	Police Chief
Aaron Thompson	1st Patrol Officer
John Dube	Part Time Police Officer
Mark Hager	Part Time Police Officer
Richard Fortin	Part Time Police Officer
Michael Needham	Part Time Police Officer
Marc Prescott	Part Time Police Officer
Todd Moriarty	Part Time Police Officer
Vicky Moylan	Administrative Assistant

## EMERGENCY SERVICES

Frederick Greenwood	Fire Chief/Warden/EMR
Philip Phalon	1st Assistant
Kenneth Spacht	Captain
Eric Rantamaki	1st Lieutenant
Dean Lambert	2nd Lieutenant
Anne Richards	Firefighter
Christopher Greenwood	Firefighter
Michael Daly	Firefighter
Paul Alton	Firefighter/EMR
Kirk Smith	Firefighter
Mark Arsenaault	Firefighter
Bryan Herrin	Firefighter
Lee Lemoine	Firefighter
Melissa Hoskins	Firefighter
Adam Garside	Firefighter
Ashley Michael Brampton	Firefighter
Dana Ryll	Firefighter
Darryl Ellis	Firefighter
Taylor Simino	Firefighter
Beau Landry	Firefighter
Jeff Partridge	EMS Captain
Meg Lambert	EMT
Rob Ziemieki	EMT
Heidi Delorme	EMR
Kathy Chapman	EMT
David Baker	EMT

### Fire Explorers

Brianna Phalon  
Michael Knowles  
Alex Charest  
Zach Partridge

\* \* \*

David Morrison  
Jacob Olson  
Robert Bergeron  
Lynn McCann  
Jacob Olson  
Robert Bergeron  
Wallace Brown

**ROAD AGENT**  
**BUILDING INSPECTOR**  
**ASST. BUILDING INSPECTOR**  
**HEALTH OFFICER**  
**DEPUTY HEALTH OFFICER**  
**DEPUTY HEALTH OFFICER**  
**CEMETERY SEXTON**

**MASON TOWN WARRANT**  
**THE STATE OF NEW HAMPSHIRE**

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The polls will be open from 11:00 AM to 7:00 PM, Tuesday March 13, 2018, at Mason Town Hall.

To the inhabitants of the Town of Mason, in the County of Hillsborough, in said State, qualified to vote in Town affairs:

You are hereby notified to come to the polling place at the Mason Town Hall, 7 Meetinghouse Hill Rd., at 11:00 AM on Tuesday, March 13th, 2018, for the election of Town officers pursuant to Article 1 of this Warrant. To choose the following Town offices:

Selectman	3 years
Moderator	2 years
Town Clerk/Tax Collector	3 years
Treasurer	3 years
Library Trustee	3 years
Trustee of Cemeteries	3 years
Trustee of Trust Funds	2 years
Trustee of Trust Funds	3 years

The polls will be open continuously until 7:00 PM when they shall close. You are hereby notified also to meet at Mason Elementary School, 13 Darling Hill Rd., at 9:00 AM on Saturday, the 17th day of March, 2018, to act upon remaining articles of this Warrant.

**Article 1:** To choose all necessary Town Officers for the ensuing terms.

**Article 2:** To see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of One Million, Six Hundred Eighty Four Thousand, Six Hundred Thirty One Dollars (\$1,684,631.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) Recommended by the Selectmen.

**Article 4:** To see if the Town will raise and appropriate the sum of Fourteen Thousand (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Two Thousand (\$2,000) to be added to the 250th Anniversary Celebration Expendable Trust Fund previously established. (Majority vote required.) Recommended by the Selectmen.

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand (\$50,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

**Article 7:** To see if the town will vote to raise and appropriate the sum of Fifty Four Thousand Dollars (\$54,000) for the purpose of purchasing and equipping a police cruiser with the funding as follows: Twenty Eight Thousand Dollars (\$28,000) plus any interest from the Police Cruiser Capital Reserve Fund, and the balance of Twenty Six Thousand Dollars (\$26,000) to come from general taxation, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

**Article 8:** To see if the Town will vote to establish a Police Detail Revolving Fund pursuant to RSA 31:95-h, for the purpose of providing for the payment of payroll and overhead for police special details, and purchase of police vehicles. All revenues received for police special details will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. Further to name the Board of Selectmen as agents to expend from the fund. Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the named agents. (Majority ballot vote.) Recommended by the Selectmen.

**Article 9:** To see if the town will vote to raise and appropriate the sum of Thirty Nine Thousand Dollars(\$39,000) for the purpose of the second phase of upgrading our communication system for the Fire Department. (Majority vote required.) Recommended by the Selectmen.

**Article 10:** To see if the Town will vote to change the intent and wording of the pre-existing "Fire Station Building Addition Fund" from addition to remodel of the current fire station and its out buildings. This is a change in wording only and will not cost the taxpayers any money. (Majority vote required.) Recommended by the Selectmen.

**Article 11:** To see if the Town will vote to establish a Fire Department Vehicle Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of purchasing a fire engine, and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be placed in this fund. (Majority vote required.) Recommended by the Selectmen.

**Article 12:** To see if the town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) for the purpose of replacing the roof on the Town Hall. (Majority vote required.) Recommended by the Selectmen.

**Article 13:** To see if the town will vote to raise and appropriate the sum of Twenty Two Thousand Six Hundred Forty Dollars (\$22,640) for the purpose of upgrading the existing Highway department radio system. (Majority vote required.) Recommended by the Selectmen.

**Article 14:** To see if the town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

**Article 15:** To see if the town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of purchasing a small sander unit. (Majority vote required.) Recommended by the Selectmen.

**Article 16:** Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged, or an officer honorably separated from services and is not eligible for or receiving credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veteran's tax credit voted by the Town under RSA 72:28. (Majority vote required.) Recommended by the Selectmen.

**Article 17:** To see of the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the following purposes: Survey of Town owned Lot G-61 to establish bounds for selective cut, for the creation and maintenance of recreation trails on Town lands, and to authorize withdrawal of said sum from the Forestry Committee Trust Fund previously established, or to take any action relative thereto. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required.) Recommended by the selectmen.

**Article 18:** Shall the Town of Mason vote to adopt the provisions of RSA 72:65 through RSA 72:68 inclusive, which provide for a property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with small wind energy systems (wind energy systems limited to under 100kW in total system size), intended for use at the immediate site, or by approved group net metering. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under this statute.

From the New Hampshire Office of Energy and Planning,

“The goal of the exemption is to create a tax neutral policy within a municipality that neither increases an individual's property tax, nor decreases the municipality's property tax revenues. By implementing it as a tax neutral policy, homeowners do not have a disincentive of higher property taxes for installing a renewable energy system, and since there is no net reduction in municipal tax revenues, other taxpayers in a municipality are not affected.”

Below is a basic example of how the exemption might work:

\$200,000 Assessed value of the property

+\$20,000 Ad valorem value\* of the renewable energy system

\$220,000 New assessed value of the property

–\$20,000 Portion of assessed value exempt from property taxes

\$200,000 New assessed value of the property w/the renewable energy exemption

\*“Ad valorem value” means the valuation of the property prior to any adjustment for Current Use, RSA 79-A or Conservation Restriction Assessment, RSA 79-B [From New Hampshire Equalization Manual 2006, Department of Revenue Administration]

Brought by petition.

**Article 19:** Shall the Town of Mason vote to adopt the provisions of RSA 72:69 through RSA 72:72 inclusive, which provide for a property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with central wood-fired heating systems (wood stoves and fireplaces are not included). Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under this statute.

From the New Hampshire Office of Energy and Planning,

“The goal of the exemption is to create a tax neutral policy within a municipality that neither increases an individual's property tax, nor decreases the municipality's property tax revenues. By implementing it as a tax neutral policy, homeowners do not have a disincentive of higher property taxes for installing a renewable energy system, and since there is no net reduction in municipal tax revenues, other taxpayers in a municipality are not affected.”

Below is a basic example of how the exemption might work:

\$200,000 Assessed value of the property

+ \$20,000 Ad valorem value\* of the renewable energy system

\$220,000 New assessed value of the property

- \$20,000 Portion of assessed value exempt from property taxes

\$200,000 New assessed value of the property w/the renewable energy exemption.

\*“Ad valorem value” means the valuation of the property prior to any adjustment for Current Use, RSA 79-A or Conservation Restriction Assessment, RSA 79-B [From New Hampshire Equalization Manual 2006, Department of Revenue Administration]

Brought by petition.

**Town of Mason  
Proposed Budget for 2018**

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
<b>Revenues &amp; Appropriations</b>				
<b>Charges for Services</b>				
Income from Departments				
4033 . Fees-Police Reports	160.00			
4035 . Pistol Permits	230.00			
4042 . Detail Payments	55,077.50			
4044 . Court Fines	480.00			
<b>Total Income from Departments</b>	<b>55,947.50</b>	<b>1,000.00</b>	<b>1,000.00</b>	
<b>Total Charges for Services</b>	<b>55,947.50</b>	<b>1,000.00</b>	<b>1,000.00</b>	
<b>From State</b>				
4037 . Meals & Rooms Tax Distribution	71,650.72	61,500.00	62,500.00	
4038 . Highway Block Grant	76,199.43	66,000.00	67,000.00	
4038-01 . SB38 Highway Grant	65,097.24	0.00	0.00	
4039 . State & Federal Forest Land Re.	286.45	0.00	0.00	
4041 . Other State Revenues	966.00	0.00	0.00	
4045 . Other PD Grants	0.00	3,000.00	1,000.00	
4046 . NH Arts & Crafts Council Grant	4,050.00	0.00	0.00	
<b>Total From State</b>	<b>218,249.84</b>	<b>130,500.00</b>	<b>130,500.00</b>	
<b>Interfund Operating Transfers In</b>				
4075 . From Capital Reserve Funds	0.00	0.00	0.00	
4076 . From Trust & Fiduciary Funds	0.00	0.00	0.00	
4077 . Transfers from Con. Com. Funds	0.00	0.00	0.00	
<b>Total Interfund Operating Transfers In</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Licenses, Permits, Fees</b>				
Building Permits				
4024 . Permits, Building	4,385.00			
4025 . Oil Burner Permits & Others	1,888.00			
<b>Total Building Permits</b>	<b>6,273.00</b>	<b>1,500.00</b>	<b>2,000.00</b>	



	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
<b>Motor Vehicle Permit Fees</b>				
4020 . M. V. fees	315,239.16			
4021 . Titles	750.00			
4022 . M/Astickers	7,429.00			
4023 . Mail-in registrations	522.00			
<b>Total Motor Vehicle Permit Fees</b>	<b>323,940.16</b>	<b>265,000.00</b>	<b>280,000.00</b>	
<b>Other Licenses, Permits &amp; Fees</b>				
<b>4026 . Dog Licenses</b>				
4026-01 . Mail in Dog License	133.00			
4026-02 . Civil Forfeiture	25.00			
4026-03 . Late Penalty	303.00			
4027 . State Dog Fees	964.00			
4026 . Dog Licenses	2,105.00			
<b>Total 4026 . Dog Licenses</b>	<b>3,530.00</b>			
<b>4028 . Vitals</b>	<b>885.00</b>			
<b>4029 . Fees-BOA</b>	<b>205.44</b>			
<b>4030 . Fees-Planning Board</b>	<b>4,125.90</b>			
<b>4031 . Fees-HDC</b>	<b>120.00</b>			
<b>4034 . Fees-Returned Checks</b>	<b>0.00</b>			
<b>Total Other Licenses, Permits &amp; Fees</b>	<b>8,866.34</b>	<b>5,000.00</b>	<b>5,500.00</b>	
<b>Total Licenses, Permits, Fees</b>	<b>339,079.50</b>	<b>271,500.00</b>	<b>287,500.00</b>	
<b>Miscellaneous Revenues</b>				
4060 . Sale of Municipal Property	1,000.00	0.00	0.00	
4061 . Interest Income	303.83	250.00	250.00	
4063 . Donations	0.00	0.00	0.00	
4066 . Insurance Settlement	0.00	0.00	0.00	
4067 . Other Income	1,039.77	1,000.00	1,000.00	
<b>Total Miscellaneous Revenues</b>	<b>2,343.60</b>	<b>1,250.00</b>	<b>1,250.00</b>	
<b>Other Financing Sources</b>				
4080 . Proc from Long Term Bonds, Notes	363,000.00	0.00	0.00	

Total Other Financing Sources		2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
<b>Revenue-Taxes</b>		<b>363,000.00</b>	<b>0.00</b>	<b>0.00</b>	
4000 . Property Taxes		3,836,569.00	0.00	0.00	
4001 . Land Use Change Taxes		0.00	0.00	0.00	
4002 . Timber Taxes		22,806.30	8,000.00	8,000.00	
4005 . Interest & Penalties on taxes		78,673.62	10,000.00	12,000.00	
4008 . Overlay		-1,768.00	0.00	0.00	
Revenue-Taxes - Other		0.00	0.00	0.00	
<b>Total Revenue-Taxes</b>		<b>3,936,280.92</b>	<b>18,000.00</b>	<b>20,000.00</b>	
<b>TOTAL INCOME</b>		<b>4,914,901.36</b>	<b>422,250.00</b>	<b>440,250.00</b>	<b>4%</b>
<b>Capital Outlay</b>					
<b>6032 . Machinery, Veh, &amp; Equip.</b>					
6032-43 . WA #5 Phase 1-FD Comm Upgrade		38,689.43	39,000.00		
6032-42 . WA #4 Scott X3 Airpicks		17,976.00	17,976.00		
6032-44 . WA #7 Purchase Police Cruiser				26,000.00	
6032-45 . WA #9 Phase 2-FD Comm Upgrade				39,000.00	
6032-46 . WA #13 Highway Radio Replacement				22,640.00	
6032-47 . WA #14 Highway Sander Unit				5,000.00	
<b>Total 6032 . Machinery, Veh, &amp; Equip.</b>		<b>56,665.43</b>	<b>56,976.00</b>	<b>92,640.00</b>	
<b>6033 . Buildings</b>					
6033 . Highway Building		127,778.72			
6033-02 . WA #12 Replace Town Hall Roof				13,500.00	
<b>Total 6033 . Buildings</b>		<b>127,778.72</b>	<b>0.00</b>	<b>13,500.00</b>	
<b>6034 . Imp. Other Than Buildings</b>					
6034-20 . WA #6 HD Road Improvements		50,000.00	50,000.00	50,000.00	
<b>Total 6034 . Imp. Other Than Buildings</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	
<b>TOTAL CAPITAL OUTLAY</b>		<b>234,444.15</b>	<b>106,976.00</b>	<b>156,140.00</b>	<b>46%</b>
<b>Operating Transfers Out</b>					
6035 . To Forest Revenue Fund					
6036 . To Capital Res. & Trust Funds		16,474.31			

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6036-28 . WA #4 Police Cruiser Cap Reserve	14,000.00	14,000.00	14,000.00	
6036-29 . WA #5 250th Anniversary Fund	2,000.00	2,000.00	2,000.00	
6036-30 . WA #11 FD Fire Engine Cap Reserve	0.00	0.00	25,000.00	
6036-31 . WA #14 Highway Equip Reserve	0.00	0.00	5,000.00	
<b>Total 6036 . To Capital Res. &amp; Trust Funds</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>46,000.00</b>	<b>188%</b>
<b>TOTAL OPERATING TRANSFERS OUT</b>	<b>32,474.31</b>	<b>16,000.00</b>	<b>46,000.00</b>	<b>188%</b>
<b>Conservation</b>				
6028-01 . Conservation Commission Exp.	676.94	626.00	608.00	-3%
6028-02 . Conservation Land Management	0.00	1,413.00	1,400.00	-1%
<b>Total Conservation</b>	<b>676.94</b>	<b>2,039.00</b>	<b>2,008.00</b>	<b>-2%</b>
<b>Culture &amp; Recreation</b>				
<b>6024 . Parks &amp; Recreation</b>				
6024-01 . Parks Maint.	1,358.78	1,421.00	1,421.00	0%
6024-02 . Parks Electricity	104.40	100.00	100.00	0%
6024-03 . Toilet Facilities	495.00	440.00	440.00	0%
6024-04 . Activities/Rec. Com.	1,332.19	1,500.00	1,500.00	0%
6025-01 . Town Common Maint.	5,879.92	4,973.50	5,375.00	8%
6025-02 . TC Payroll Taxes	388.54	257.00	398.00	55%
6025-03 . TC Workers' Comp	155.00	155.00	206.00	33%
<b>Total 6024 . Parks &amp; Recreation</b>	<b>9,713.83</b>	<b>8,846.50</b>	<b>9,440.00</b>	<b>7%</b>
<b>6026 . Library</b>				
6026-01 . Library Wages	38,510.71	42,445.27	42,445.27	0%
6026-02 . Lib. Payroll Taxes	3,075.20	3,247.06	3,247.06	0%
6026-03 . Lib. Workers' Comp.	111.00	111.00	144.00	30%
6026-04 . Continuing Education	20.00	100.00	100.00	0%
6026-05 . Travel	129.58	375.00	375.00	0%
6026-06 . Telephone & Internet	882.73	1,248.00	1,256.00	1%
6026-07 . Software	604.99	595.00	800.00	34%
6026-14 . IT Support Services	2,728.86	1,776.00	2,220.00	25%
6026-08 . Postage	49.58	50.00	50.00	0%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6026-09 . Supplies	495.55	500.00	600.00	20%
6026-10 . Dues & Fees	640.00	800.00	850.00	6%
6026-11 . Programming	389.54	400.00	600.00	50%
6026-12 . Books	3,428.13	3,500.00	3,800.00	9%
6026-13 . Lib. Retirement	951.88	1,250.00	0.00	-100%
<b>Total 6026 . Library</b>	<b>52,017.75</b>	<b>56,397.33</b>	<b>56,487.33</b>	<b>0%</b>
<b>6027 . Patriotic Purposes</b>	<b>348.79</b>	<b>600.00</b>	<b>500.00</b>	<b>-17%</b>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>62,080.37</b>	<b>65,843.83</b>	<b>66,427.33</b>	<b>1%</b>
<b>Debt Service</b>				
6030-01 . Princ. Long Term Bonds & Notes	15,300.00	15,300.00	51,600.00	237%
6030-02 . Interest Long Term Bonds & Note	1,836.00	1,836.00	12,158.10	562%
6030-03 . Int. on Tax Anticipation Notes	2,213.75	6,000.00	3,000.00	-50%
<b>TOTAL DEBT SERVICE</b>	<b>19,349.75</b>	<b>23,136.00</b>	<b>66,758.10</b>	<b>189%</b>
<b>General Government</b>				
<b>6000 . Executive</b>				
6000-01 . Selectmen	2,925.00	2,925.00	2,925.00	0%
<b>Total 6000 . Executive</b>	<b>2,925.00</b>	<b>2,925.00</b>	<b>2,925.00</b>	<b>0%</b>
<b>6001 . Election, Reg. &amp; Vital Stats.</b>				
6001-01 . Moderator	320.00	320.00	800.00	150%
6001-22 . Assistant Moderator	220.00	220.00	480.00	118%
6001-02 . Election Supplies	5.36	300.00	300.00	0%
6001-27 . Supervisors of the Check Lists	1,530.00	1,530.00	1,530.00	0%
6001-26 . Moderator workshops & mileage	56.16	210.00	250.00	19%
6001-28 . Ballot Clerks and supervisors	126.00	560.00	800.00	43%
6001-29 . Election set up and take down	93.44	225.00	350.00	56%
6001-30 . Election Advertising	71.75	250.00	250.00	0%
6001-31 . IT Support	0.00	0.00	360.00	0%
<b>SUBTOTAL Election Expenses</b>	<b>2,422.71</b>	<b>3,615.00</b>	<b>5,120.00</b>	<b>42%</b>
6001-03 . Town Clerk/Tax Collector	36,954.16	36,964.27	37,518.46	1%
6001-05 . TC/TX Deputy	1,031.15	2,101.05	2,870.16	37%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6001-06 . Assoc. Dues	40.00	60.00	60.00	0%
6001-07 . State Dog Fees	927.50	1,000.00	1,000.00	0%
6001-08 . Convention/Education	585.00	1,623.00	1,623.00	0%
6001-09 . Certification/Training	0.00	435.00	435.00	0%
6001-10 . Mileage	249.85	550.00	550.00	0%
6001-11 . Office Supplies	1,532.64	2,000.00	2,500.00	25%
6001-12 . Postage	2,001.57	2,100.00	2,100.00	0%
6001-13 . Software Maint./Update	4,504.00	4,504.00	4,669.00	4%
6001-14 . Telephone & Internet	1,479.19	1,596.00	1,000.00	-37%
6001-16 . TC/TX Payroll Tax	2,905.88	2,988.50	3,089.73	3%
6001-17 . TX Registry Fees	890.87	600.00	600.00	0%
6001-19 . TX Lien Notice Fee	1,057.39	1,200.00	1,200.00	0%
6001-20 . Equip. Replacement	1,497.10	1,500.00	500.00	-67%
6001-21 . TC/TX Workers' Comp.	128.00	128.00	168.00	31%
6001-22 . TC Tech Support	2,479.81	2,664.00	2,220.00	-17%
<b>Total 6001 . Election, Reg. &amp; Vital Stats.</b>	<b>60,686.82</b>	<b>65,628.82</b>	<b>67,223.35</b>	<b>2%</b>
<b>6002 . Financial Administration</b>				
6002-01 . Treasurer	750.00	750.00	750.00	0%
6002-01-01 . Deputy Treasurer	300.00	300.00	300.00	0%
6002-02 . Auditor	10,700.00	11,000.00	10,700.00	-3%
6002-04 . Part-time Admin.	28,888.72	29,250.00	29,688.75	2%
6002-05 . Payroll Taxes	2,760.52	2,317.95	2,351.51	1%
6002-06 . Workers' Comp.	85.00	85.00	125.00	47%
6002-08 . Bank Service Charges	181.68	35.00	35.00	0%
6002-09 . Conferences	0.00	200.00	100.00	-50%
6002-10 . Payroll Services	4,787.33	4,720.00	4,720.00	0%
6002-11 . Software Maint./Update	1,729.00	1,729.00	1,765.00	2%
6002-12 . Mileage	728.86	850.00	850.00	0%
6002-14 . Postage	669.65	500.00	700.00	40%
6002-15 . Registry Fees	0.00	50.00	25.00	-50%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6002-16 . Repairs & Maint -Equipment	484.98	625.00	625.00	0%
6002-18 . Office Supplies	1,112.87	1,200.00	1,200.00	0%
6002-19 . Advertising	809.40	1,000.00	800.00	-20%
6002-20 . Town Office Equipment	-103.89	100.00	1,400.00	1300%
6002-21 . Telephone & Internet	1,483.65	1,596.00	1,575.00	-1%
6002-22 . Town Reports	1,810.00	1,400.00	2,000.00	43%
6002-23 . Tech Support	2,190.86	1,776.00	2,220.00	25%
6002-24 . Town Website	3,030.81	3,071.00	3,071.00	0%
6002-26 . Contracted Accounting Services	20,220.00	20,280.00	21,320.00	5%
<b>Total 6002 . Financial Administration</b>	<b>82,619.44</b>	<b>82,834.95</b>	<b>86,321.26</b>	<b>4%</b>
<b>6003 . Revaluation of Property</b>				
6003-01 . Assessing	13,321.67	13,600.00	13,600.00	0%
6003-02 . Tax Map Update	0.00	700.00	700.00	0%
<b>Total 6003 . Revaluation of Property</b>	<b>13,321.67</b>	<b>14,300.00</b>	<b>14,300.00</b>	<b>0%</b>
<b>6004 . Legal Expenses</b>				
	34,388.10	12,500.00	12,500.00	0%
<b>6005 . Personnel Administration</b>				
6005-02 . STD & Life Insurance	1,923.89	1,450.00	2,104.00	45%
6005-03 . Health & Dental Insurance	194,948.55	187,317.00	173,178.00	-8%
6005-04 . Unemployment Taxes	507.00	507.00	500.00	-1%
<b>TOTAL 6005 . PERSONNEL ADMINISTRATION</b>	<b>197,379.44</b>	<b>189,274.00</b>	<b>175,782.00</b>	<b>-7%</b>
<b>6006 . Planning &amp; Zoning</b>				
6006-01 . PB Advertising	492.00	450.00	450.00	0%
6006-02 . PB Training	150.00	300.00	750.00	150%
6006-03 . PB Supplies	188.54	200.00	200.00	0%
6006-04 . PB Postage	25.00	30.00	30.00	0%
6006-05 . BOA Salaries	840.00	720.00	780.00	8%
6006-07 . BOA Advertising	215.25	100.00	200.00	100%
6006-08 . BOA Postage	125.42	30.00	100.00	233%
6006-09 . BOA Supplies	0.00	250.00	100.00	-60%
6006-10 . BOA Training	354.62	500.00	500.00	0%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6006-11 . Historic District Expense	0.00	1.00	1.00	0%
6006-12 . NRPC Assistant	8,953.01	5,500.00	5,040.00	
6006-13 . NRPC Reimbursable Assistance	0.00	0.00	100.00	0%
6006 . Planning & Zoning - Other	0.00	50.00	0.00	-100%
<b>TOTAL 6006 . PLANNING &amp; ZONING</b>	<b>11,343.84</b>	<b>8,131.00</b>	<b>8,251.00</b>	<b>1%</b>
<b>6007 . Gen. Gov. Buildings</b>				
6007-01 . Custodial Services	7,898.00	7,748.00	8,108.00	5%
6007-07 . Govt Bldg Payroll taxes	478.14	280.00	510.00	82%
6007-02 . TB Supplies	440.19	300.00	300.00	0%
6007-03 . TB Heat	5,353.44	6,000.00	6,000.00	0%
6007-04 . TB Electricity	1,761.56	3,150.00	3,150.00	0%
6007-05 . TB Repairs & Maintenance	27,291.84	29,000.00	33,115.00	14%
6007-06 . Record Preservation	1,866.00	2,000.00	2,000.00	0%
6007-09 . TB Workers Comp	248.00	248.00	573.00	131%
<b>TOTAL 6007 . GEN. GOV. BUILDINGS</b>	<b>45,337.17</b>	<b>48,726.00</b>	<b>53,756.00</b>	<b>10%</b>
<b>6008 . Cemeteries</b>				
6008-01 . Cem. Maintenance	1,560.94	1,500.00	1,500.00	0%
6008-02 . Cem. Wages	9,162.09	8,120.00	8,242.00	2%
6008-03 . Cem. Payroll Taxes	685.03	621.18	630.51	2%
6008-04 . Cem. Workers Comp	309.00	309.00	413.00	34%
<b>TOTAL 6008 . CEMETERIES</b>	<b>11,717.06</b>	<b>10,550.18</b>	<b>10,785.51</b>	<b>2%</b>
<b>6009 . Insurance</b>				
6009-01 . Property & Liability	24,280.50	23,559.00	24,350.00	3%
<b>Total 6009 . Insurance</b>	<b>24,280.50</b>	<b>23,559.00</b>	<b>24,350.00</b>	<b>3%</b>
<b>6010 . Advertising &amp; Assoc.</b>				
6010 Advertising-Other	51.25	1.00	1.00	0%
6010-01 . NRPC Dues	1,069.00	1,079.00	1,085.00	1%
<b>Total 6010 . Advertising &amp; Assoc.</b>	<b>1,120.25</b>	<b>1,080.00</b>	<b>1,086.00</b>	<b>1%</b>
<b>6011 . Other Gen. Gov.</b>				
6011-01 . NH Municipal Membership	1,237.00	1,237.00	1,267.00	2%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6011-02. Abateents & Refunds	16,974.72	1.00	1.00	0%
<b>Total 6011 . Other Gen. Gov.</b>	<b>18,211.72</b>	<b>1,238.00</b>	<b>1,268.00</b>	<b>2%</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>503,331.01</b>	<b>460,746.95</b>	<b>458,548.13</b>	<b>-0%</b>
<b>Health</b>				
6022-01 . Health Officer	0.00	25.00	25.00	0%
6022-02. Animal Control	0.00	1.00	1.00	0%
6022-04 . NH Health Assn Dues	35.00	35.00	35.00	0%
6022-03 . Health Agencies, Visiting Nurse	1,500.00	1,500.00	1,500.00	0%
<b>TOTAL HEALTH</b>	<b>1,535.00</b>	<b>1,561.00</b>	<b>1,561.00</b>	<b>0%</b>
<b>Highways &amp; Streets</b>				
<b>6018 . Highway Town Maintenance</b>				
6018-01 . Road Agent Salary	52,999.96	53,000.00	53,795.00	2%
6018-02 . Road Maintainer	24,898.75	36,428.35	35,360.00	-3%
6018-03 . Road Maintainer I	33,410.06	35,890.40	36,428.75	1%
6018-04 . Road Maintainer II	42,694.64	44,513.84	45,181.55	2%
6018-05 . Part-time Wages	27,439.49	30,000.00	37,000.00	23%
6018-06 . Overtime Wages	9,628.04	10,000.00	10,000.00	0%
6018-07 . Hwy Payroll Taxes	14,660.42	16,052.19	16,659.05	4%
6018-08 . Hwy Workers' Comp.	10,199.00	10,199.00	9,790.00	-4%
6018-09 . Hwy Retirement	2,407.36	4,900.00	6,500.00	33%
6018-11 . Drug & Alc. Testing	606.00	700.00	700.00	0%
6018-12 . Consulting Engineer	0.00	500.00	500.00	0%
6018-13 . Paved Road Restoration	122,881.43	123,000.00	123,000.00	0%
6018-14 . Patch	3,221.47	6,000.00	6,000.00	0%
6018-15 . Culverts	2,298.00	2,400.00	7,400.00	208%
6018-16 . Calcium Chloride	11,999.64	12,000.00	17,000.00	42%
6018-17 . Signs	1,539.05	1,450.00	1,450.00	0%
6018-18 . Hired Plows	4,240.50	5,000.00	5,000.00	0%
6018-19 . Salt	15,834.13	18,000.00	18,000.00	0%
6018-24 . Hired Equipment	845.00	5,500.00	2,750.00	-50%



	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6018-27 . Tree Work	0.00	500.00	500.00	0%
6018-28 . Guard Rails	0.00	1.00	1.00	0%
6018-29 . Hired Sweeper	1,875.00	2,500.00	2,500.00	0%
6018-32 . Aggregate	2,857.04	10,000.00	15,000.00	50%
6018-40 . Expenses from SB38 Grant	14,063.99	0.00	0.00	0%
<b>Total 6018 . Highway Town Maintenance</b>	<b>400,598.97</b>	<b>428,534.78</b>	<b>450,515.35</b>	<b>5%</b>
<b>6019 . Hwy Dept. Expenses</b>				
6019-02 . Electricity	3,116.65	2,500.00	2,500.00	0%
6019-03 . Telephone & Internet	2,336.89	2,000.00	2,000.00	0%
6019-04 . Dues & Education	805.00	800.00	800.00	0%
6019-05 . Equip. Maint.	94,836.63	45,000.00	45,000.00	0%
6019-06 . Edges for Plowing	4,044.83	2,500.00	3,000.00	20%
6019-07 . Tires	11,506.76	4,000.00	4,000.00	0%
6019-08 . Chains	1,401.09	400.00	700.00	75%
6019-09 . Chainsaw Repairs	258.29	300.00	300.00	0%
6019-10 . Radios	333.09	800.00	400.00	-50%
6019-11 . Welding Equipment	768.25	800.00	800.00	0%
6019-12 . Safety Equipment	1,579.40	2,000.00	2,000.00	0%
6019-13 . Tools	313.78	500.00	750.00	50%
6019-14 . Vehicle Fuel	25,813.58	25,000.00	25,000.00	0%
6019-16 . Hwy Veh. & Equipment-New	3,425.49	5,000.00	5,000.00	0%
6019-19 . Heating Fuel	3,842.68	6,000.00	6,000.00	0%
6019-22 . Supplies	1,705.55	1,500.00	1,500.00	0%
<b>Total 6019 . Hwy Dept. Expenses</b>	<b>156,087.96</b>	<b>99,100.00</b>	<b>99,750.00</b>	<b>1%</b>
<b>6020 . Street Lighting</b>	<b>1,694.95</b>	<b>1,535.00</b>	<b>1,560.00</b>	<b>2%</b>
<b>TOTAL HIGHWAYS &amp; STREETS</b>	<b>558,381.88</b>	<b>529,169.78</b>	<b>551,825.35</b>	<b>4%</b>
<b>Public Safety</b>				
<b>6012 . Police Department</b>				
6012-02 . Part-time Wages	38,278.50	37,149.00	18,000.00	-52%
6012-30 . Admin. Wages	16,126.49	17,143.35	17,400.00	1%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6012-03 . Overtime Wages	5,494.54	4,000.00	6,000.00	50%
6012-04 . Prosecutor	7,499.96	7,500.00	7,500.00	0%
6012-05 . Payroll Taxes	9,187.57	9,369.96	5,853.16	-38%
6012-06 . Workers Comp.	6,474.00	6,474.00	7,898.00	22%
6012-07 . Retirement	30,388.72	33,847.77	48,253.18	43%
6012-08 . Detail expenses	28,487.50	1.00	1.00	0%
6012-09 . OHRV Grant Detail	650.00	1.00	1.00	0%
6012-11 . Conventions & Dues	425.00	500.00	750.00	50%
6012-12 . Office Expenses	3,132.79	3,000.00	2,500.00	-17%
6012-13 . Uniforms	4,107.51	6,000.00	6,000.00	0%
6012-14 . Equip. & Maint.	8,137.83	5,000.00	5,000.00	0%
6012-15 . Training	1,590.87	3,000.00	3,500.00	17%
6012-17 . Cruiser Maint.	4,074.98	4,000.00	4,000.00	0%
6012-18 . Cruiser Fuel	6,521.53	11,000.00	10,000.00	-9%
6012-20 . Police Chief Salary	70,706.99	69,540.70	70,584.00	2%
6012-21 . 1st Patrolman	42,154.19	47,755.75	48,472.00	1%
6012-22 . 2nd Patrolman	0.00	37,700.00	44,000.00	17%
6012-23 . On Call	0.00	1.00	1.00	0%
6012-28 . DUI/Traffic Enf. Grant Work	0.00	1.00	1.00	0%
6012-29 . PD Telephone & Internet	6,675.15	6,720.00	6,700.00	-0%
6012-31 . PD Heat	1,058.64	2,000.00	2,000.00	0%
6012-32 . PD Electricity	1,884.56	1,700.00	1,700.00	0%
6012-33 . PD Technology Expense	9,033.97	7,448.00	6,604.00	-11%
6012-34 . CopSync Responder License	0.00	360.00	360.00	0%
6012-35 . Child Advocacy Center "Dues"	500.00	500.00	500.00	0%
<b>Total 6012 . Police Department</b>	<b>302,591.29</b>	<b>321,712.53</b>	<b>323,578.34</b>	<b>1%</b>
<b>6013 . Ambulance</b>	<b>21,870.00</b>	<b>21,870.00</b>	<b>23,600.00</b>	<b>8%</b>
<b>6014 . Fire Department</b>				
6014-01 . Fire Chief Stipend	7,000.00	7,000.00	7,000.00	0%
6014-02 . FD Stipend	16,075.00	16,650.00	16,650.00	0%

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
6014-03 . FD Workers' Comp.	1,397.00	1,397.00	1,784.00	28%
6014-04 . Officers' Expenses	1,701.56	1,500.00	1,500.00	0%
6014-05 . Hep.B Vac.	0.00	3,200.00	1,800.00	-44%
6014-07 . Training	2,025.92	3,000.00	3,900.00	30%
6014-08 . Expendables	701.67	1,200.00	1,200.00	0%
6014-10 . Electricity	1,831.04	2,000.00	2,000.00	0%
6014-11 . Heat	1,506.83	2,000.00	2,000.00	0%
6014-12 . Telephone	1,632.51	1,200.00	2,400.00	100%
6014-13 . Radio Repair	420.00	1,500.00	1,500.00	0%
6014-14 . Code Books	253.40	400.00	400.00	0%
6014-15 . Vehicle Maint.	7,410.69	8,000.00	8,000.00	0%
6014-16 . Fuel	61.91	400.00	400.00	0%
6014-17 . Equip. Maint.	4,028.40	8,000.00	8,000.00	0%
6014-18 . Air Bottles	0.00	0.00	2,600.00	0%
6014-19 . EMS Supplies	1,770.07	2,000.00	2,000.00	0%
6014-20 . EMS Training	2,920.70	2,400.00	2,400.00	0%
6014-23 . FD Admin. Assistant	2,000.00	2,000.00	2,000.00	0%
6014-24 . FD Payroll Tax	153.00	153.00	153.00	0%
6017-27 . FD Physicals	901.50	5,000.00	2,500.00	0%
6014-28 . Waterhole Maintenance	0.00	1,500.00	1,500.00	0%
6014-29 . Forestry Grant Equipment	900.00	0.00	0.00	0%
<b>Total 6014 . Fire Department</b>	<b>54,691.20</b>	<b>70,500.00</b>	<b>71,687.00</b>	<b>2%</b>
<b>6015 . Building Inspection</b>				
6015-01 . Bldg. Insp. Wages	5,402.67	7,500.00	7,500.00	0%
6015-02 . BI Payroll Taxes	256.74	573.75	573.75	0%
6015-03 . BI Mileage	0.00	1.00	1.00	0%
6015-04 . BI Expenses	142.30	550.00	700.00	27%
6015-06 . BI Workers' Comp	465.00	465.00	465.00	0%
<b>Total 6015 . Building Inspection</b>	<b>6,266.71</b>	<b>9,089.75</b>	<b>9,239.75</b>	<b>2%</b>
<b>6016 . Emergency Management</b>	<b>0.00</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0%</b>

	2017 Actual	2017 Budget	2018 Proposed Budget	% Change 2017-2018
<b>6017 . Other (incl. Comm.)</b>				
6017-01 . Communications/Dispatch	35,000.00	35,000.00	35,000.00	0%
6017-02 . Communications Utilities	903.23	1,500.00	1,500.00	0%
6017-03 . Communications Maintenance	5,431.91	4,800.00	4,800.00	0%
<b>Total 6017 . Other (incl. Comm.)</b>	<b>41,335.14</b>	<b>41,300.00</b>	<b>41,300.00</b>	<b>0%</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>426,754.34</b>	<b>468,072.28</b>	<b>473,005.09</b>	<b>1%</b>
<b>Sanitation</b>				
6021-01 . Wilton Recycling	61,220.04	61,220.04	63,498.00	4%
<b>TOTAL SANITATION</b>	<b>61,220.04</b>	<b>61,220.04</b>	<b>63,498.00</b>	<b>4%</b>
<b>Welfare</b>				
6023-01 . Town Poor	0.00	1,000.00	1,000.00	0%
<b>TOTAL WELFARE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0%</b>
<b>Total Operating Expenses</b>	<b>1,633,329.33</b>	<b>1,612,788.88</b>	<b>1,684,631.00</b>	<b>4.5%</b>
<b>Total Capital Outlay &amp; Operating Expenses</b>	<b>1,900,247.79</b>	<b>1,735,764.88</b>	<b>1,886,771.00</b>	<b>8.7%</b>
<b>Other Assessments</b>				
6037 . School District Assess.	2,473,448			
6038 . Hillsborough County	197,754			

## Statement of Revenues, Expenditures, and Fund Balance

<b>Revenues</b>	<b>2017</b>	<b>2016</b>
Detail Payments, Fines & Grants	55,948	83,390
Rooms & Meals Tax	71,651	71,928
Highway Block Grant	76,199	76,123
Police Dept Grants	-	2,122
Other State Revenue, including SB38 Grant	70,399	281
Licenses, Permits, Fees	6,273	3,921
Motor Vehicle Fees	323,940	312,492
Dog Licenses	3,530	3,678
Interest Income	304	65
Sale of Municipal Property	1,000	-
Insurance Proceeds	-	5,341
Property Taxes	3,834,801	3,783,060
Yield Taxes	22,806	6,049
Land Use Change Taxes	-	-
Penalties and Interest	78,674	29,306
Donations	-	4,350
Other	6,376	4,219
<b>Total Revenues</b>	<b>4,551,901</b>	<b>4,386,325</b>
<b>Expenditures</b>		
General Government	492,291	468,964
Cemeteries	11,717	8,476
Public Safety	425,854	434,121
Highways	558,382	491,823
Sanitation	61,220	65,847
Health & Welfare	1,535	2,200
Education	2,473,448	2,491,714
Culture and Recreation	62,080	58,551
Debt Service	19,350	57,575
Capital Outlay	235,344	77,017
County Taxes	197,754	196,157
<b>Total Expenditures</b>	<b>4,538,975</b>	<b>4,352,445</b>
Excess (deficit) of revenue over expenditures	12,926	33,880
<b>Other financing sources:</b>		
Capital Reserves	(16,000)	-
Long Term Bond Proceeds	363,000	-
Interfund Transfers	(16,474)	(24,456)
	<b>330,526</b>	<b>(24,456)</b>
Excess (deficit) of revenues over expenditures and other financing	343,452	9,424
<b>Fund Balance Beginning</b>	<b>298,494</b>	<b>459,070</b>
Amount voted from surplus	(50,000)	(170,000)
<b>Fund Balance Ending</b>	<b>591,946</b>	<b>298,494</b>

# BALANCE SHEET AND TREASURER'S REPORT

**2017**

COMBINED BALANCE SHEET							
	General	Capital	Trust	Recreation	Conserv.	Forestry	All
ASSETS	Fund	Reserves	Funds	Revolving	Funds	Fund	Funds
Cash	\$ 1,466,297	\$ 171,064	\$ 240,723	\$ 6,149	\$ 53,708	\$ 73,411	\$ 2,011,352
Accounts Receivable	\$ 25,560						\$ 25,560
Unredeemed taxes	\$ 67,192						\$ 67,192
Uncollected taxes	\$ 198,880						\$ 198,880
Deeded Property	\$ 5,360						\$ 5,360
<b>Total Assets</b>	<b>\$ 1,763,289</b>	<b>\$ 171,064</b>	<b>\$ 240,723</b>	<b>\$ 6,149</b>	<b>\$ 53,708</b>	<b>\$ 73,411</b>	<b>\$ 2,308,344</b>
<b>LIABILITIES AND FUND BALANCES</b>							
Accounts Payable	\$ 14,705						\$ 14,705
Escrow Funds	\$ 2,574						\$ 2,574
Encumbrances	\$ 128,707						\$ 128,707
Due to Conservation	\$ 600						\$ 600
Due to schools	\$ 864,384						\$ 864,384
<b>Total Liabilities</b>	<b>\$ 1,010,970</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,010,970</b>
<b>Fund Balances</b>	<b>\$ 752,319</b>	<b>\$ 171,064</b>	<b>\$ 240,723</b>	<b>\$ 6,149</b>	<b>\$ 53,708</b>	<b>\$ 73,411</b>	<b>\$ 1,297,374</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$ 1,763,289</b>	<b>\$ 171,064</b>	<b>\$ 240,723</b>	<b>\$ 6,149</b>	<b>\$ 53,708</b>	<b>\$ 73,411</b>	<b>\$ 2,308,344</b>

TREASURER'S REPORT	
<b>Cash on hand, January 1, 2017</b>	<b>\$ 954,602</b>
Cash receipts:	
Town Clerk	\$ 328,475
Tax Collector	\$ 3,943,421
Selectmen	\$ 308,135
Interest Income	\$ 304
Bond Proceeds	\$ 363,000
Tax Anticipation Loans	\$ 150,000
<b>Total cash available</b>	<b>\$ 6,047,937</b>
Selectmen's orders paid	\$ 4,429,426
Tax anticipation loans repaid	\$ 150,000
Interest on tax anticipation loan	\$ 2,214
<b>Total monies paid out</b>	<b>\$ 4,581,640</b>
Cash on hand, December 31, 2017	<b>\$ 1,466,297</b>

Another quiet year as Town Treasurer. Our line of credit, the TAN, was needed only once in 2017, therefore the Town paid \$2213.75 in interest (out of a budgeted \$6000) when paid in full at maturity. The checks and balances are working, as the Town Audit report of 2016 was clear of any unresolved issues. This is how it should be.

I would like to thank Brenda Wiley, Kathy Wile, my deputy Mary Bardsley and all who have helped make the Mason Treasury a well run part of Town Administration.

Respectfully submitted,  
Pat Letourneau, Treasurer

## TOWN OF MASON BONDS

### Backhoe - Principal Muni Bond

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
1-Apr-16	\$ 76,500	\$ 15,300	3.00%	\$ 2,295	\$ 17,595	\$ 17,595
1-Apr-17	61,200	15,300	3.00%	\$ 1,836	\$ 17,136	17,136
1-Apr-18	45,900	15,300	3.00%	\$ 1,377	\$ 16,677	16,677
1-Apr-19	30,600	15,300	3.00%	\$ 918	\$ 16,218	16,218
1-Apr-20	15,300	15,300	3.00%	\$ 459	\$ 15,759	15,759
<b>Totals</b>		<b>\$ 76,500</b>		<b>\$ 6,885</b>	<b>\$ 83,385</b>	<b>\$ 83,385</b>

### Highway Building Bond

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
31-May-18	\$ 363,000	\$ 36,300	2.97%	\$ 10,781.10	\$ 47,081.10	\$ 47,081.10
31-May-19	326,700	36,300	2.97%	9,702.99	46,002.99	46,002.99
31-May-20	290,400	36,300	2.97%	8,624.88	44,924.88	44,924.88
31-May-21	254,100	36,300	2.97%	7,546.77	43,846.77	43,846.77
31-May-22	217,800	36,300	2.97%	6,468.66	42,768.66	42,768.66
31-May-23	181,500	36,300	2.97%	5,390.55	41,690.55	41,690.55
31-May-24	145,200	36,300	2.97%	4,312.44	40,612.44	40,612.44
31-May-25	108,900	36,300	2.97%	3,234.33	39,534.33	39,534.33
31-May-26	72,600	36,300	2.97%	2,156.22	38,456.22	38,456.22
31-May-27	36,300	36,300	2.97%	1,078.11	37,378.11	37,378.11
<b>Totals</b>		<b>\$ 363,000</b>		<b>\$ 59,296</b>	<b>\$ 422,296</b>	<b>\$ 422,296</b>

## SUMMARY OF VALUATION

Improved and Unimproved Land	\$56,360,720.00
Assessed Value of Current Use & Conservation Restriction	\$503,320.00
Buildings (Mobile Homes Included)	\$95,547,900.00
Public Utilities (PSNH)	<u>\$2,712,000.00</u>
<b>Valuations Before Exemptions</b>	<b><u>\$155,123,940.00</u></b>

### EXEMPTIONS

Elderly Exemptions	\$324,600.00
Solar Exemptions	\$20,000.00
	<u>\$344,600.00</u>
<b>NET VALUE FOR TAX RATE</b>	<b><u>\$154,779,340.00</u></b>

<b>NET VALUE FOR STATE EDUCATION TAX RATE (LESS UTILITIES)</b>	<b>\$151,564,020.00</b>
--	-------------------------

### WAR SERVICE TAX CREDIT

	<u>Limit</u>	<u>#</u>	<u>Credits</u>
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed in action	\$2000	4	\$8,000.00
All other qualified Persons	\$500	62	\$31,000.00

### 2017 TAX RATE

Municipal	\$7.80
County	\$1.28
Local Education	\$13.77
State Education	<u>\$2.30</u>
<b>Total Rate</b>	<b>\$25.15</b>



TRUST AND CAPITAL RESERVE FUND REPORT - TOWN OF MASON - December 31, 2017

Year Est.	PRINCIPAL: Beginning Balance	Funds Created (Expended)	Ending Balance	INTEREST: Beginning Balance	Interest Earned	Disbursals	Ending Balance	TOTAL: Fund Balance
TRUST FUNDS								
1856 Boynton School	\$ 11,063.07		\$ 11,063.07	\$ 17,059.20	\$ 92.34	\$ 4,520.00	\$ 12,631.54	\$ 23,694.61
1884 Stearns School	\$ 10,469.36		\$ 10,469.36	\$ 15,629.83	\$ 89.64		\$ 15,719.47	\$ 26,188.83
var. Cemetery Perpetual Care	\$ 30,512.00	\$ 850.00	\$ 31,362.00	\$ 416.73	\$ 108.26		\$ 524.99	\$ 31,886.99
1977 Cemetery Land Improvement	\$ 6,676.54	\$ 300.00	\$ 6,976.54	\$ 3,528.70	\$ 35.76		\$ 3,564.46	\$ 10,541.00
1987 Ellen Augusta Worcester Wilson	\$ 25,000.00		\$ 25,000.00	\$ 28,882.17	\$ 185.06		\$ 29,067.23	\$ 54,067.23
1976 Whittaker-Locke Library	\$ 10,808.07		\$ 10,808.07	\$ 956.14	\$ 40.41		\$ 996.55	\$ 11,804.62
1992 Ephraim & Martha Lucindy Hildreth	\$ 9,966.62		\$ 9,966.62	\$ 8,589.97	\$ 63.73		\$ 8,653.70	\$ 18,620.32
2001 Steinberg/Budrewicz Recreation	\$ 223.00		\$ 223.00	\$ 126.71	\$ 1.20		\$ 127.91	\$ 350.91
2005 Recreation	\$ 200.00		\$ 200.00	\$ 6.92	\$ 0.71		\$ 7.63	\$ 207.63
2008 K-9 Expendable Trust Fund	\$ 22,920.82	\$ (22,920.82)	\$ -	\$ 430.67	\$ 42.99	\$ 473.66	\$ -	\$ -
2015 250th Anniversary Fund	\$ 4,000.00	\$ 2,000.00	\$ 6,000.00	\$ 3.55	\$ 14.26		\$ 17.81	\$ 6,017.81
2017 Police Equitable Sharing Exp Trust	\$ -	\$ 10,025.47	\$ 10,025.47	\$ -	\$ 12.09		\$ 12.09	\$ 10,037.56
2017 Police Supplemental Exp Trust	\$ -	\$ 11,788.20	\$ 11,788.20	\$ -	\$ 14.22		\$ 14.22	\$ 11,802.42
2017 Railroad Trail Expendable Trust	\$ -	\$ 35,420.00	\$ 35,420.00	\$ -	\$ 82.83		\$ 82.83	\$ 35,502.83
Total - Trust Funds	\$ 131,839.48	\$ 37,462.85	\$ 169,302.33	\$ 75,630.59	\$ 783.50	\$ 4,993.66	\$ 71,420.43	\$ 240,722.76
CAPITAL RESERVE FUNDS								
1972 Highway Capital Equipment	\$ 2,388.95		\$ 2,388.95	\$ 748.60	\$ 10.78		\$ 759.38	\$ 3,148.33
1972 Fire Equipment	\$ -		\$ -	\$ 3,272.07	\$ 11.24		\$ 3,283.31	\$ 3,283.31
2012 Fire Station	\$ 50,000.00		\$ 50,000.00	\$ 221.56	\$ 172.49		\$ 394.05	\$ 50,394.05
1990 Library Building	\$ 42,000.00		\$ 42,000.00	\$ 21,394.20	\$ 217.73		\$ 21,611.93	\$ 63,611.93
2011 Police Cruiser	\$ 14,000.00	14,000.00	\$ 28,000.00	\$ 186.02	\$ 50.26		\$ 236.28	\$ 28,236.28
2012 Highway Garage	\$ 18,399.00		\$ 18,399.00	\$ 120.34	\$ 63.60		\$ 183.94	\$ 18,582.94
2002 Highway Construction	\$ 1,569.00		\$ 1,569.00	\$ 2,225.05	\$ 13.04		\$ 2,238.09	\$ 3,807.09
Total - Capital Reserve Funds	\$ 128,356.95	\$ 14,000.00	\$ 142,356.95	\$ 28,167.84	\$ 539.14	\$ -	\$ 28,706.98	\$ 171,063.93
TOTAL - ALL FUNDS	\$ 260,196.43	\$ 51,462.85	\$ 311,659.28	\$ 103,798.43	\$ 1,322.64	\$ 4,993.66	\$ 100,127.41	\$ 411,786.69
			1					



## **TOWN CLERK AND TAX COLLECTOR ANNUAL REPORT**

It has been our pleasure to serve the residents of Mason this past year. We licensed 435 dogs and registered 2,795 vehicles and 31 boats.

In an unusual move, our town election was postponed from its Tuesday date of March 14 to Thursday, March 16, due to a particularly nasty blizzard with 14 inches of snow. Several other towns in the state also moved their election date causing an uproar at the State Capitol and Secretary of State's office. I'm not sure if this has ever happened in Mason before, but it would be interesting to know if anyone could remember ever having an election date changed here in town.

At the 2017 rabies clinic on April 15, Dr. Christine Schlupf of The Humane Society for Greater Nashua administered 24 vaccinations to 21 dogs and 3 cats, and 6 dogs were licensed. The 2018 rabies clinic date is yet to be determined. We do send reminders out to all dog owners in the spring, and as long as we have your up-to-date rabies information in our system, you can license your dog(s) by mail. Dogs are required by law to be licensed by April 30 [RSA 466:1]. Please call our office at 878-3768 if you have any questions.

Thank you all for your patience and support in 2017. If you have suggestions or ideas on what you would like to see in our office, please let me know. Make sure you go to [www.masonnh.us](http://www.masonnh.us) for updated information on closings, calendar events, etc. If you'd like to be on our email list and receive notifications of closings, rabies clinic dates, tax info, etc., please let me know (this is a private list and we send emails out BCC).

Debra Morrison  
Mason Town Clerk/Tax Collector



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014
Property Taxes	3110		\$177,927.43	\$2.82	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$98.95		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$8,069.83)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$3,836,569.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$500.00		
Yield Taxes	3185	\$22,806.30		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014
Property Taxes	3110	\$22,006.99			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$1,211.93	\$14,537.89	\$0.44	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$3,875,024.39	\$192,564.27	\$3.26	\$0.00



New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$3,672,469.09	\$92,257.09	\$2.82	
Resident Taxes				
Land Use Change Taxes	\$500.00			
Yield Taxes	\$12,049.96	\$98.95		
Interest (Include Lien Conversion)	\$1,211.93	\$13,583.39	\$0.44	
Penalties		\$954.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$85,670.34		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$13,225.99			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$957.00			



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$188,123.84			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$10,756.34			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$24,269.76)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$3,875,024.39</b>	<b>\$192,564.27</b>	<b>\$3.26</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$174,610.42
Total Unredeemed Liens (Account #1110 - All Years)	\$153,461.31



**Lien Summary**

**Summary of Debits**

**Prior Levies (Please Specify Years)**

	Last Year's Levy	Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year		\$93,645.42	\$132,959.49	
Liens Executed During Fiscal Year		\$95,126.22		
Interest & Costs Collected (After Lien Execution)		\$266.35	\$7,544.46	\$55,112.55
<b>Total Debits</b>	\$0.00	\$95,392.57	\$101,189.88	\$188,072.04

**Summary of Credits**

**Prior Levies**

	Last Year's Levy	2016	2015	2014
Redemptions		\$5,005.34	\$27,366.07	\$131,495.87
Interest & Costs Collected (After Lien Execution) #3190		\$266.35	\$7,544.46	\$55,112.55
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$2,160.73	\$778.19	\$1,463.62
Unredeemed Liens Balance - End of Year #1110		\$87,960.15	\$65,501.16	
<b>Total Credits</b>	\$0.00	\$95,392.57	\$101,189.88	\$188,072.04

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	\$174,610.42
Total Unredeemed Liens (Account #1110 - All Years)	\$153,461.31

## **ASSESSING DEPARTMENT REPORT 2017**

The Town of Mason assessing office had a busy year in 2017. There were roughly 100 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2016. These properties were adjusted accordingly. There were 14 abatement requests filed and processed for the tax year 2016.

Data Verification of all properties will continue this year. We expect to visit another 250 properties. Our goal is to verify the physical data to ensure the assessments are accurate. If no-one is at home we will take the opportunity to verify the exterior measurements of all primary improvements (buildings etc.).

If an adult is home at the time of the visit, the representative from the Assessor's Office will ask to verify the interior information via tour provided by the adult. At no time will a representative enter a property where a minor is the only person home. In the event a property is posted "No Trespassing," the representative will knock on the door to seek permission to verify the physical data. In the event no-one is home, there will be no attempt to verify the exterior data. The Assessing Official will make another attempt at a later date. If the property is "Posted" and gated the Assessor's Office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the Assessor will estimate the features of the property to the best of his ability.

It is of the utmost importance to have accurate data to ensure all property owners in Mason are assessed equitably.

Due to the revaluation the assessments in Mason are considered to be "Market Value" in 2017. There were 12 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2017 assessment ratio. The estimated weighted mean assessment to sale ratio is 88%  $\pm$ . The median assessment to sale ratio is 91.8% with a coefficient of dispersion of 8%. The next scheduled town wide revaluation will be conducted in 2021.

I would like to thank you for your continued cooperation.

Sincerely,

Todd Haywood, CNHA  
Mason Assessing Agent



## **HIGHWAY DEPARTMENT REPORT**

We had 15 plowable storms between Jan. 1 and Mar. 31. When we weren't plowing or sanding we were repairing equipment. We had early thaws Feb. 3 and again on the 23rd which turned several roads into mud pits. We hauled many loads of crushed stone and gravel to fill in some deep ruts.

In April we started sweeping the winter sand on the roads in the center of town and as many of the paved roads as we could. We ditched the roads that were to be shimmed and swept these too. Grading gravel roads and patching paved roads also began.

In May the beavers started plugging culverts on Townsend, Briggs, Russell and Pratt Pond Roads. We installed a gate in front of the pipe on Townsend which worked for a while until they ramped mud up to the top and plugged the pipe again. We were dealing with them till Thanksgiving.

Calcium chloride was applied to most of the newly graded gravel roads to keep the dust down, and along with plenty of rain the results were good. Roads stayed smoother longer and were less dusty than last year.

The crew attended classes throughout the year for installing and maintaining culverts, backhoe operation and safety, and maintaining gravel roads.

In July we had some heavy rain that resulted in some washouts.

Following the philosophy of pavement preservation we shimmed some of our good roads to prepare them for chip sealing. Unfortunately the rain that kept the dust down also pushed our chip sealing schedule down the calendar too far to guarantee good results. We were able to lock in the price to do the sealing this year (2018) and decided to use the balance of the paved road restoration budget to reclaim Russell Rd and reclaim and pave two sections of Starch Mill Rd. This was finished on Nov. 9th and 10th. Russell Rd will remain gravel until we replace a major culvert that is one of the beavers' favorites.

Thanks to Jim Losee for spending hours going over the wiring for the brush mower for the loader. He got it running and it was out for a few days working before the next problem shut us down. We hope to have it in service this summer.

Senate Bill 38 gave us \$65,097.24 to spend on highways and the equipment that maintains them. We paved the town portion of the church loop at the same time as the church did their part and caught up on some much needed repairs to our aging fleet. Most of the money was saved for projects this year.

On old home day we brought some of our equipment uptown and it was another fun day for the kids and us.

We tried our hand at reclaiming the paved section of Briggs Rd. with the grader but there are still large chunks of pavement that were too hard to break up. We will probably have to bring in the reclaimer to do this at some point.

A retired state engineer evaluated the first .5 miles of Greenville Rd from the town line and presented the selectmen with a report and recommendations for improvements. The estimated cost for this on the worst part of the road is \$171,792 based on today's prices.

On Oct. 29th and 30th we had a rain and wind event that dumped over 4.5 inches of rain and made some serious washouts, mostly on Batchelder and Pratt Pond Rds. It took a week to haul over 100 loads of materials to get the roads open again, and more crushed gravel still needs to be applied. We had three sinkholes develop from the run-off on Starch Mill and Abbott Hill Rds., which led to two culverts being replaced.

I graded the last time on Dec. 7th and on the 9th we had the first plowable snow, with three more storms by the end of the year.

I'd like to thank Curt Dunn and the Dube family for frequently feeding us and Harry Spear for volunteering to help with traffic control when we were shorthanded. Thank you to Kathy and Brenda at the town office for their help and reminders. And thanks to my crew for doing the best they can with what we have.

Respectfully Submitted,  
Dave Morrison  
Road Agent

**FORESTRY COMMITTEE**

This year, based on the recent increase in timber prices, the Forestry Committee voted to do a selective cut of Lot C-16. We received six bids and awarded the project to the highest bidder, which was Hopkinton Forestry. The combined total for saw logs, chips and firewood was approximately \$47,000. At the time report is being written the funds have not been received, but are expected to be deposited into the forestry committee trust fund by the time of town meeting.

Current Fund balance:	\$62,797
Anticipated Revenue:	\$47,000

Respectfully Submitted,  
Harry Spear  
Committee Chair

## 2017 MASON POLICE REPORT

Currently the Mason Police Department is staffed by 2 full time officers and 6 part time officers and we are in the process of filling a vacancy for a third full time officer which will provide the town with better patrol coverage. Below is a breakdown of the more noteworthy calls for service received by the Mason Police Department to include calls that were handled by the NH State Police or other surrounding agencies that assisted. Unfortunately, we had a significant increase in burglaries this past year, all 5 occurring between August and December which is indicative of the continued drug epidemic.

### **CALLS FOR SERVICE**

	MASON POLICE	STATE POLICE/OTHER AGENCY
911 Hang-up Calls	2	1
Alarms	26	13 (8 between Midnight and 8am)
Animal Complaints	36	1
Arrests	15	
Assaults	1	2
Assist Other Agency	38	
Burglary	5	
Attempted Burglary	1	
Check Conditions	20	
Criminal Mischief	10	
Criminal Threatening	1	
Criminal Trespass	30 occurrences <i>(Multiple people per occurrence at the Quarry)</i>	1
DMV's	23	
Domestics	6	1
Fingerprinting	12	
Give Advice	18	
Gunshots	16	7 (1 Overnight)
Harassment	5	
Juvenile Issues	3	
Noise Complaints	8	2
Motor Vehicle Accidents	25	9 (8 Overnight)
MV Complaint	17	
MV Stops	400	
Police Information	54	
Parking Complaints	4	
Med Calls	36 (12 no officer available)	4
Serve Restraining Order	4	
Suspicious MV's	19	
Suspicious Person or Activity	14	2
Serve Paperwork	18	
Thefts	7	
Vin Verifications	23	
Welfare Checks	5	1

Respectfully submitted,  
Chief Kevin Maxwell

## **MASON FIRE DEPARTMENT**

During 2017 the Mason Fire Department experienced a change in personnel. Some long-time fire fighters and EMTs moved on to pursue different interests and we welcomed more members to our roster, increasing our numbers and adding a wide variety of knowledge and previous fire service experience to our department. This past year we were able to add a second forestry unit to the department thanks to the New Hampshire State Department of Natural Resources. This truck proved to be a timely asset at a brush fire we responded to this spring on Townsend Road.

Our training program has continued to grow with innovative ways to teach the art of firefighting and many members pursued training outside the department training to further round out our knowledge and interdepartmental contacts. All training reached an impressive collective total of over 900 hours.

I would like to thank all the members of our department, as well as their families, for the dedication and support that they have unfailingly shown throughout the year and thank you to the town of Mason and its residents for your continued support.

Respectfully Submitted,  
Fred Greenwood  
Mason Fire-EMS Department, Chief

### **Call Breakdown for 2017**

Structure Fire – 2  
Lift Assist - 2  
Motor Vehicle Accident – 25  
Chimney Fire - 1  
Illegal Burn - 1  
Tree on Wires - 15  
Mutual Aid - 7  
Tree in Road - 1  
Brush Fire - 6  
Alarm Activation - 5  
Odor of Fuel - 1

**MASON FIRE-EMS DEPARTMENT FIRST RESPONDERS**

While 2017 saw a decrease in call volume from our record set last year, the number of responses remained high as the Mason First Responders responded to 91 calls. Motor vehicle crashes and falls remained among the higher frequency dispatch reasons.

Our membership increased by two EMTs in 2017: Kathy Chapman rejoined the department, and Ashley-Michael Brampton joined us after moving to Mason. We would like to thank them and their families for their dedication in serving our community.

Our roster is currently comprised of eleven members – seven EMTs and four EMRs. If you are interested in joining us and serving your Town, ask a First Responder or contact me at [ems@masonnh.us](mailto:ems@masonnh.us). No previous experience is necessary and we will provide training and equipment.

The Brookline Ambulance Service continues to provide top-notch service and transport to our patients, and we train with them monthly. Some of the trainings we attended in the past year include: Active Shooter, Cardiac Arrest, Stroke, and Respiratory Emergencies.

Please help us to help you by prominently displaying your house number at the road so it is visible from both directions. This allows both the First Responders and the ambulance crew to locate your house quickly.

Many thanks to the Mason residents, Fire and Police Departments, and our members and their families for your continuing support.

Respectfully submitted,  
EMS Captain Jeff Partridge

<b>Total calls</b>	91	<b>Medical</b>	
day	37	weakness	12
night	21	abdominal pain	10
weekend	33	lift assist	7
transports	58	pain	7
no patient	3	headache	2
		dizzy	3
<b>Trauma</b>		nausea / vomiting	4
MVC	24	difficulty breathing	6
fall	9	chest pain	4
equine incident	4	stroke	2
fracture / disloc.	5	diabetic	1
assault	2	overdose	4
head injury	1	suicidal	2
		psychological	1
		deceased	1
		false alarm	1

**HOLLIS COMMUNICATIONS CENTER 2017 ANNUAL REPORT**

*Mission Statement*

*The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment and excellence.*

It is a pleasure providing excellent service to the emergency personnel and citizens of Mason. If you are interested in a tour of the Communications Center please contact Manager John DuVarney at 465-2303.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, 8 full-time and 2 part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

The Communications Staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units as well as speak with citizen that walk into the Hollis Police Department with complaints or requests for service.

Full Time Personnel	Experience
Manager John DuVarney	43 years
Supervisor Robert Dichard	33 years
Communications Specialist Matthew Judge	32 years
Communications Specialist Anna Chaput	30 years
Communications Specialist Robert Gavin	11 years
Communications Specialist Jayne Belanger	16 years
Communications Specialist Rick Nicosia	4 years
Communications Specialist Chip Brisk	6 months
Part Time Personnel	Experience
Communications Specialist Richard Todd	38 years
Communications Specialist Norma Traffic	19 years

When combined, the Communications Center Staff has over 200 years of experience in public safety.

In 2017, the Communications Center answered a total of 47,907 calls for service. This represents an 18% increase in activity from 2016.

In June Ross Rawnsley, a 22-year veteran of the Communications Center resigned. He and his wife Lynda relocated to Arizona. Ross was a very dedicated member of our team and also served as one of our trainers. Ross will be missed very much.

With the departure of Ross in July we welcomed Charles “Chip” Brisk to our team. Chip is married to his wife Sarah, has two daughters, and resides in Nashua. Chip has been with the Hollis Fire Department as a part-time firefighter/EMT for 19 years. Chip has a vast knowledge not only of Hollis but of Brookline and Mason the other two towns that we dispatch for. We are very proud to have Chip join our team.

Robert Gavin, an 11-year veteran of the Communications Center retired December 31, 2017, to spend more time with his wife Beryl and his family. Bob has a vast knowledge of the job and I am pleased to announce that Bob will be remaining as a member of our team on a part-time basis. Congratulations on your retirement Bob.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Next Generation 911, The Self-Confident Telecommunicator, Alzheimer’s Disease & Autism Spectrum Disorder, Difficult Callers, Fire Communications, Morale, Domestic Violence & Sexual Assault, Stress, and Suicide Intervention. This training program has been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. Last year these included: Advanced NCIC Training, Surviving 911 and Dispatcher Stress, Ripped from the Headlines, Incidents Involving Veterans, Active Shooter, Social Media in Emergency Communications, and attendance at the annual NH Emergency Dispatchers Association Training Conference.

The Communications Center also provides a Senior Citizen Response Program. This program has proved to be very successful. When you sign up for this program you will be given a specific time to call the Communications Center every day. If we don’t receive a call from you we will call your residence. If there is no answer a police officer will be sent to your residence. This program will also give us specific medical conditions that you might have and will assist the medical responders prior to their arrival. If you would like to sign up for this program please contact John DuVarney, Manager Hollis Communications Center at 465-3812.

On behalf of the staff at the Communications Center, we wish to extend our sincerest appreciation to Town of Mason for their continued support.

Respectfully submitted,  
John V. DuVarney, Manager

Communications Advisory Board  
Police Chief Joseph Hoebeke  
Fire Chief Richard Towne  
Director of Public Works Thomas Bayrd

## **HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES**

In 2017, Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Mason. Services included 145 nursing visits, 60 physical therapy visits, 29 occupational therapy visits, 19 medical social work visits, 300 home health aide visits. The cost of service provided with all sources of funding is \$67,220.00.

The following services are available to Mason residents to assist residents to recover at home or to continue to live independently at home:

- Visiting Nurse
- Physical Therapy
- Occupation Therapy
- Home Health Aide
- Customized Care – homemakers and respite care
- Hospice care for patients and bereavement support for family members – in the home, in nursing home and assisted living facilities.

Home Healthcare, Hospice & Community Services also offers health promotion services:

- Healthy Starts prenatal and child health services for income eligible families
- “Nurse Is In” clinics check blood pressure and answer questions for everyone
- Foot Care clinics

Home Healthcare, Hospice & Community Services welcomes inquiries at 532-8353 or at [www.HCSServices.org](http://www.HCSServices.org). Our outreach program is available to talk with seniors and families about home care options at no charge.

For 2018, Home Healthcare, Hospice & Community Services is requesting an appropriation of \$1,500.00 to continue to provide home care services in Mason.

Thank you for your support of home care services.



## PLANNING BOARD REPORT

The Planning Board welcomed two new members in late 2016, Lee Siegmann and Scott MacGarvey, and two new members in 2017, Kerri Baldi and Dane Rota. As land use activity is beginning to increase, these members add new energy and enthusiasm to our tasks.

Hearing Number	Applicant	Type	Decision
16-02	Martin Ruggiero	Subdivision of Map J Lot 11 into 4 parcels	Approved
17-01	Martin Ruggiero	Site Plan	Continued
17-02	Sandra J. Lehtonen	Subdivision of Map J Lot 11-1 into 2 parcels	Approved
17-03	Robert T. Dillberger	Subdivision of Map L Lot 38 into 3 parcels	Approved

During the course of the year, the Board updated the Voluntary Lot Merger form and is working with the Nashua Regional Planning Commission to update Mason's Hazard Mitigation Plan. Funding for NRPC's assistance is provided through Homeland Security & Emergency Management FEMA Pre-Disaster Mitigation Grant (PDM). Assisting are representatives from Mason's Highway and Fire Departments, the Building Inspector and the Mason School District.

Respectfully submitted,  
Scott MacGarvey, chair

## **MODERATOR'S ANNUAL REPORT**

The year following a Presidential Election is a quiet year for your Election team; we held a Town Election and Town Meeting. We did have the famous “weather event.”

A blizzard was expected on Election Day. The Moderator consulted the Select Board, Road Agent, Secretary of State’s office, and the weather bureau. She considered the **SAFETY** of both voters and the Election team and decided to postpone the election to Th March 16, 2017. Many towns across the state did postpone, prompting special legislation to allow towns to accept the results of the votes in such towns.

2018 will be a busy year for your election team, as there are 3 elections and a Town Meeting. The Town Election will be Tuesday, March 13, 2018, at the Mason Town Hall; Town Meeting will be held Saturday March 17, 2018. We expect some to wear a touch of green as it is St Patrick’s Day. The State Primary Election will be Tuesday Sept 11, 2018, and the State General Election will be held on Tuesday, November 6, 2018.

We extend our appreciation and thanks to Assistant Moderator Mary McDonald for her years of service. She resigned when her family moved to Milford.

We welcome your comments and suggestions, and thank you for coming to **VOTE** and **attend Town Meeting**.

Catherine Schwenk, CP  
Moderator

## **REPORT OF NRPC ACTIVITIES**

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data management assistance utilizing the latest technologies available. Membership in NRPC allows our communities to access a broad range of services by request and gain access to valuable planning resources in the areas of transportation planning, Land Use Planning, Data Management and GIS Mapping, and Environment and Energy.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 73% federal funding, 8% local grants, 12% local dues, 7% local contracts and 1% from the State of NH.

### **HIGHLIGHTED MASON MEMBERSHIP BENEFITS**

#### **ELECTRICITY SUPPLY AGGREGATION**

[www.nashuarpc.org/energy-environmental-planning/energy-aggregation](http://www.nashuarpc.org/energy-environmental-planning/energy-aggregation)

NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In 2017, the Town of Mason and the Mason School District signed 12-month contracts with a competitive supplier as part of the aggregation.

- **Mason School District savings since 2012: \$19,981** (compared to the default utility rate).
- **Town of Mason savings since 2016: \$2,702** (compared to the default utility rate)

**NRPC Staff Time: 140 hours**

#### **HAZARD MITIGATION**

<http://www.nashuarpc.org/energy-environmental-planning/hazard-mitigation-planning/>

NRPC is working with Mason's Hazard Mitigation team to complete an update to the Town's Hazard Mitigation Plan. The Federal Emergency Management Agency (FEMA) requires that municipalities update their hazard mitigation plans every 5 years in order to maintain eligibility for federal mitigation grants. The 2018 update will identify critical facilities and areas of concern throughout Mason, analyze potential natural hazards and risks to these facilities, and prioritize mitigation measures to address the hazards.

**NRPC Staff Time: \$6,000**

**TRAFFIC COUNTING**

[www.nashuarpc.org/transview](http://www.nashuarpc.org/transview)

NRPC collects traffic counts in the region including locations in Mason. These counts are collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. Traffic count data is also collected at the request of the town officials. There were no requests for traffic count data from NHDOT or town officials in 2017. NRPC continues to maintain the traffic count database that includes Mason traffic count information.

**NRPC Staff Time: 5 hours**

**ONLINE GIS**

<http://nrpcnh.mapgeo.io>

MapGeo, NRPC’s award-winning Live Maps App, is a public-facing resource for GIS property information in the region.

**Licensing fee \$6,000/year / NRPC Staff Time: 40 hours**

**DEVELOPMENT REVIEW AND PLANNING SERVICES**

Part of NRPC’s comprehensive services is to offer direct local land use planning assistance. The Town of Mason utilizes contract planning services to directly assist the Planning Board. Services include assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, attend hearings and work sessions as needed to assist and answer questions and draft amendments and warrants for Town Meeting.

**NRPC Staff Time: 70 hours**

<b>PAYMENTS TO NRPC:</b>	<b>FY 18 Membership Dues:</b>	<b>\$1,069.00</b>	<b>Other Contractual Amounts</b>	<b>\$5,040.00</b>
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**REPRESENTATIVES FROM MASON TO NRPC:** NRPC extends its heartfelt thanks to the citizens and staff of Mason who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Mason. Special thanks to: **Commissioners:** Louise Lavoie; **Transportation Technical Advisory Committee:** Dave Morrison; **Energy Facilities Advisory Committee:** Steve Wells

Respectfully Submitted  
Jay Minkarah, Executive Director

## CONSERVATION COMMISSION REPORT

We received a generous gift of \$40,950 from former Mason resident Ann Preston by way of the New Hampshire Charitable Trust. The money was given for and is dedicated to restoration, repair, and maintenance of the Mason Railroad Trail. We've developed a plan to do much-needed work on the trail, including eradicating invasive plants (especially Japanese knotweed), mowing encroaching seedlings and saplings, ditching wet parts of the trail to improve drainage, and restoring the trail surface. The first step (attacking invasive plants) has already taken place. Expect the remaining work to begin in the Spring of 2018.

Unfortunately, Mother Nature forced us to spend some of that donated Railroad Trail money on unexpected trail repairs. Two separate rain storms undermined and caused the collapse of supports at the bridge over Black Brook, and created a major gully across the trail near Pratt Pond. Together, these two repairs alone cost \$5,975.

Heavy rain also forced us to make improvements to drainage along the emergency access road leading from Scripps Lane to the Mason Quarry. Being part of the Mason Quarry land and not the Railroad Trail, this work was not covered by the gift but instead required separate funding.

We completed long-standing plans to construct a parking area at the end of Scripps Lane for visitors to the Mason Quarry. Thanks to Melissa Mudrick and Tony Lombardo for agreeing to an easement on a portion of their land for the parking area. The area is large enough to accommodate about ten cars and/or several horse trailers. Sadly, constructing the lot cost significantly more than originally planned because the contractor discovered a "stump dump" on the site shortly after construction began. This additional complication brought the total cost to \$11,402.

Thanks to selfless work by the Messer family, we now have a new section of trail on the south side of the Florence Roberts Forest off Valley Road. We still have some trail marking to do, but the trail is open for public use, and will be featured in a dedication ceremony planned for Mason's upcoming 250th anniversary.

We continued to work with Craig Fifield on amendments to the conservation easement covering the large Fifield property on Black Brook Road. In 2016, the Fifield family requested a few changes to the easement. After reviewing these changes, we agreed that they maintain the intention and spirit of the original agreement, and so endorsed the changes with the New Hampshire State Attorney General who this year issued a "no action" letter clearing the way for the changes to proceed.

In recognition of Mason's 250th anniversary, we've begun collecting money to plant new sugar maples on conservation land at the overlook on Greenville Rd to replace the big old trees there that are dead or dying. We have already received donations for three commemorative trees. If you'd like to donate the cost of a tree, or any amount toward the project, please speak with Barbara DeVore.

Sadly, we lost George Schwenk this year, a long-time Mason resident and a major supporter of land conservation in the Town. All told, George and his wife, Cathy, gave

118 acres of permanently conserved land to the Town. Their gifts include the Mason Quarry, a significant historical and recreational property, and the Nose Meadow property north of Town center, important to the Mason Brook watershed.

CONSERVATION COMMISSION FINANCIAL REPORT

**INCOME**

Donations	\$	822
Land Use Change Income		500
LCHIP Income		400
Logging Income		1,148
Rental Income		5,400
<b>TOTAL INCOME</b>	<b>\$</b>	<b>8,270</b>

**EXPENSES**

Consulting	\$	125
Invasive Plant Control		465
NHACC Dues and Conference		266
Quarry Access		1,533
Quarry Parking Lot		11,402
Railroad Trail Gate Repairs		75
Roadside Cleanup Dumpsters		130
SPNHF		2,000
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>15,996</b>

**FUNDS ON HAND at 12/31/2017**

Conservation General Fund	\$	20,695
Railroad Trail Maintenance Fund		1,763
Land Protection Fund		7,315
Stewardship Fund		12,167
Rental Fund-Old Ashby Road		11,768
<b>TOTAL FUNDS ON HAND AT 12/31/2017</b>	<b>\$</b>	<b>53,708</b>

## **REPORT OF BUILDINGS AND GROUNDS**

The carpeting in the meeting room of the Mann House was replaced. Some clapboard siding was replaced and spot painting done on the Mann House as well as the ramp getting resealed.

Mann's Store was totally repainted, the front windows were glazed and repainted, and the door sill replaced.

The Gazebo had some spot painting done, and the deck was sealed as well.

The front gable on the Town Hall was repainted, and a large maple tree next to the Town Hall was removed.

The usual maintenance was done on other grounds.

Respectfully Submitted,  
Wallace A Brown

## **RECREATION COMMITTEE**

In 2017, the Recreation Committee began the year with the annual Easter egg hunt with about 40 children participating in the hunt for over 500 eggs! In June, July and August, we held our "Summer Music Series" on the gazebo with successful turnouts. This year's Old Home Day, again held on a Saturday, was well attended. The weather was beautiful. Our own Fire Department served up hamburgers and hot dogs all day as well as the Wolf Rockers selling lobster rolls and the Recreation Committee sold chili and chowder. We also welcomed the highway department again this year with them showcasing their equipment for the children to explore. Next we took part in "Trunk or Treat" on Halloween, and of course sponsored the visit from Santa in December, topped off with nice hot cocoa to end the year.

This is the year we celebrate our 250th anniversary of the incorporation of our town! We will begin the celebration on Friday, August 24th with fireworks at the top of Greenville Rd and continue the celebration the next day with multiple events to include showing items from the time capsule which was buried in 1968. Time is going fast and we still could use more help. We have created a 250th anniversary committee to help plan the day. We are always looking for volunteers to help make this an extraordinary event, so if you or anyone you know is interested, please contact any one of the recreation committee members.

Also, if anyone would like to help out at any event during the year, don't hesitate to call any Recreation Committee member, stop by at one of our meetings, or contact Jeannine Phalon directly at 878-2770.

Respectfully submitted by,  
Wallace Brown – Co-Chair  
Jeannine Phalon – Co-Chair  
Jen Messer

Linda O'Grady  
Steve Tamulonis

## MASON PUBLIC LIBRARY

2017 has been a year of changes for the library. We continue to serve our patrons with our collection of books, audios and videos, which is now up to 10,867 items, and to participate in the New Hampshire Inter-Library Loan system, which provides access to library materials from across the state.

New this year was the donation of a beautiful armchair from the LIONS club, which we placed in our new sitting area. If you haven't seen it yet, come by soon. Also new was the Coffee Hour on Wednesday mornings last spring, which we plan to continue in 2018.

Our biggest change was that Sue Wolpert retired in December, after 18 years as Library Director, which followed her time as a library assistant and a trustee. She will be much missed, for her untiring work and welcoming, generous spirit. When the staff of the Mason School heard that she was leaving, the principal brought the whole school: teachers, staff and students, over to say good-bye to "Miss Sue" and wish her well.

We continue to serve as the library for the Mason Elementary School, and it is a joy to see children from preschool through fifth grade learning to enjoy books. Our two new employees, Agatha and John, who joined the staff as Library Assistants/Substitutes, have been getting to know the children and the library.

In 2017 we continued to offer Preschool Storytimes in the spring and fall, the ALA Summer Reading Program and the Noon Book Group, now in its 16th year. We had a well-attended Book Sale at Old Home Day, and our annual Holiday Celebration with crafts, storytelling and music in December. We began planning for the Mason 250th anniversary, when we will feature the town's authors such as Elizabeth O. Jones (Twig), Bronson Potter and C. W. Anderson with a special exhibit.

We would like to thank all our patrons and volunteers for all their support. Special thanks to the Library Trustees Lynn McCann, Elena Kolbenson and Robin Smith, for their work over many years.

As the new library director, I am very grateful to Kathy Wile for answering all my questions, and to Judy Forty for her invaluable help and cheerful smile.

Please keep coming to the library, and let us know how to serve you.

Denise Ginzler, Director



**Hours:** Tuesday and Wednesday 9–4 and 6–8, Thursday 9–4, Saturday 9–12

**Phone:** 603-878-3867

**Fax:** 603-878-6146

**Email:** library@masonnh.us

**Website:** www.masonnh.us

**Facebook:** <https://www.facebook.com/MasonPublicLibrary/>

**New Hampshire Downloadable Books consortium:** <http://nh.lib.overdrive.com>

**passcode 4175XXX where X is your Library Card #**

**EBSCO:** <http://search.ebscohost.com/>

LIBRARY STATISTICS FOR 2017					
RECEIPTS:					MPLChecking.
Donations					\$0.00
Fundraising					\$169.62
Whittier-Locke Trust Fund Interest					\$0.00
Fines/lost book fees					\$153.55
Checking account interest					\$3.87
TOTAL					\$327.04
EXPENDITURES					
			Actual 2017	Budget 2017	MPL Checking
Library Wages			\$38,510.71	\$42,445.27	
Library Payroll Taxes			\$3,075.20	\$3,247.06	
Library Workers' Comp.			\$111.00	\$111.00	
Continuing Ed			\$20.00	\$100.00	
Library Retirement			\$951.88	\$1,250.00	
Travel			\$129.58	\$375.00	
Telephone			\$825.75	\$1,248.00	
Software			\$604.99	\$595.00	
IT Services			\$2,728.86	\$1,776.00	
Postage			\$49.58	\$50.00	
Supplies/Equipment			\$495.55	\$500.00	\$593.88
Dues & Fees			\$640.00	\$800.00	
Programming			\$389.54	\$400.00	
Books			\$3,428.13	\$3,500.00	\$12.74
TOTAL:			\$51,960.77	\$56,397.33	\$606.62
Return to town General Fund			\$4,436.56		
N.B. technology expense for new computer check #431 for \$593.88 cleared in January 2017					
Accounts - held by Library			balance as of 12/31/15	1/1/17	12/29/17
People'sUnited Municipal Checking				8208.14	7928.19
Wellington Shields Investment				\$11,929.00	\$13,114.70
Pam Steinberg Memorial Fund CD				\$1,273.35	\$1,277.17
"Friends" Building CD				\$630.99	\$634.78
EOJones Municipal Account				\$9,876.62	\$10,004.61
TOTAL				\$31,918.10	\$32,959.45

## **BUILDING INSPECTOR REPORT FOR 2017**

There have been 41 permits issued during 2017.

Listed below are the number and type of permits issued:

- 22 Building Permits, of which 5 are new homes.
- 10 Electrical Permits
- 9 Gas/Furnace permits

Application for building electrical and plumbing permits can be found on our town's website, [www.masonnh.us](http://www.masonnh.us). Please call the Selectmen's office at 878-2070 or email [buildinginspector@masonnh.us](mailto:buildinginspector@masonnh.us) with any question regarding building, electrical, and plumbing permits. If you are unsure of when a permit is required, please refer to the Mason Planning Ordinance, available through the website or the Selectmen's office.

Respectfully Submitted,  
Jacob Olson  
Mason Building Inspector

## **REPORT OF THE CEMETERY TRUSTEES**

During 2017, the cemeteries received some extra maintenance including reseeded of lots which will continue into 2018. In Prospect Hill Cemetery, a large maple tree was removed. Money from the Perpetual Care Fund was used for these expenses. This year we will be removing three trees from Pratt Cemetery on Starch Mill Rd. There were a total of ten burials.

Residents of Mason interested in purchasing cemetery lots at Prospect Hill Cemetery may contact Sexton Wallace A. Brown at 320-9450.

Respectfully submitted,  
Cemetery Trustees  
Jeannine Phalon, Robert Larochelle, Ken Spacht

# **TOWN OF MASON VITAL RECORDS**

## **Year Ending December 31, 2017**

### **Resident Marriages**

<b>Date</b>	<b>Name</b>	<b>Residence</b>
April 1	Landon Smith	Mason NH
	Meghan Pennypacker	Mason NH
July 1	Justin Booth	Mason NH
	Jessica Huls	Mason NH

### **Births in the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Place of Birth</b>	<b>Parents</b>
January 9	Colton Joseph Havens	Milford, NH	Joseph Havens Alyssa Havens
January 17	Derek Michael Grzewinski	Peterborough, NH	Michael Grzewinski Sarah Grzewinski
March 24	Magnus Benjamin McGonagle	Milford, NH	Kyle McGonagle Abigail McGonagle
April 24	Daein Robert Ballard, Jr.	Mason, NH	Daein Ballard Sarah Ballard
June 22	Maggie Pauline Bell	Nashua, NH	Michael Bell Stephanie Martel
July 20	Evelyn Joy Fessenden	Nashua NH	Scott Fessenden Jennifer Fessenden
August 12	Abel Weston Smith	Nashua, NH	Landon Smith Meghan Pennypacker
September 16	Wesley Maurice Arel	Nashua, NH	Corey Arel Lauren Arel
September 21	Kanaan Rountree	Mason, NH	Kenneth Rountree Michelle Rountree
December 12	Sonny Anthony Gaudet	Nashua, NH	Bradley Gaudet Susan Gaudet

**Resident Deaths for the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Place of Death</b>
January 15	Helen Graham	Mason, NH
January 31	Gisela M. Millbrandt	Mason NH
March 22	Helen G. Craig	Mason, NH
April 24	Patricia A. Greene	Mason, NH
June 4	Corinne R. Hall	Merrimack, NH
June 12	Roland T. Tweedy	Nashua, NH
August 8	George G. Schwenk	Nashua, NH
October 7	Mark Healey	Mason, NH
October 17	Richard E. Morley	Milford, NH

**Burials in the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Cemetery Location</b>
January 20	Helen Graham	Prospect Hill Cemetery
March 10	Steven Craig, Sr.	Prospect Hill Cemetery
March 27	Helen G. Craig	Prospect Hill Cemetery
April 28	Patricia A. Greene	Prospect Hill Cemetery
June 17	Roland T. Tweedy	Prospect Hill Cemetery
June 28	Esther Allen	Prospect Hill Cemetery
August 15	George G. Schwenk	Prospect Hill Cemetery
September 4	Michael L. Williams, Sr.	Prospect Hill Cemetery
October 28	Edward B. McCaffery	Prospect Hill Cemetery
November 2	Richard E. Morley	Prospect Hill Cemetery

# **POSTPONED TOWN OF MASON AND MASON SCHOOL DISTRICT ELECTION**

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**March 16, 2017**

**Mason Town Hall, 7 Meetinghouse Hill Rd., Mason, NH**

*The Mason Town Election was postponed from its original date of Tuesday, March 14, to Thursday, March 16, due to a particularly nasty blizzard on that day. Many other towns in the state also postponed their election due to the storm.*

Moderator Catherine Schwenk declared the polls open at 11:01 am. The total number of voters on the checklist was 1,042. There was one (1) newly registered voter and 17 absentee voters. A total of 134 residents voted, representing a 13 percent turnout. There were 350 town and 400 school ballots printed.

The Moderator installed Kathy Chapman as supervisor of the checklist.

During the 2015 legislative session the legislature made changes to the “Voter ID Law” (RSA 659:13).

## **What Type of ID Will I Need to Vote?**

- Driver’s license issued by any state or federal government
- Non-driver ID card issued by NH DMV or motor vehicle agency of another state
- Photo ID card for “voting identification only” issued by NH DMV (RSA 260:21)
- United States armed services identification card
- United States passport or passcard
- NH student ID card
- A photo ID not mentioned above, but determined to be legitimate by the moderator, supervisors of the checklist, or clerk of a town, ward or city. If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.
- Verification of the voter’s identity by a moderator or supervisor of the checklist or clerk of a town, ward or city (not a ballot clerk). If any person authorized to challenge a voter does so under this provision, the voter shall be required to fill out a challenged voter affidavit before obtaining a ballot.

An acceptable photo ID must have an expiration date or date of issuance. The ID will remain valid five years beyond the expiration date unless the voter is 65 or older in which case an acceptable photo ID may be used without regard to expiration date. The name on the ID shall substantially conform to the name on the checklist.

## **Acceptable Student Photo ID Cards Must Be Issued By:**

- A college, university, or career school approved or licensed to operate in New Hampshire
- A public high school in New Hampshire
- A non-public high school in New Hampshire accredited by a private school accrediting agency that is recognized by the NH Department of Education
- Dartmouth College

- A college or university operated by the university system of New Hampshire or the community college system of New Hampshire
- Beginning in 2014 all colleges or universities operated by the university system or community college system of New Hampshire must include the date of issuance on the student ID card. Student ID cards without a date of issuance will be accepted until September 1, 2018. Each August the Commissioner of the Department of Education will provide to the Secretary of State a list of all approved, licensed and accredited schools from which a student ID is acceptable.

In accordance with information received from David Scanlon, Deputy Secretary of State, “Observers may view and photograph the election results, but shall not handle any election materials.”

Absentee ballots were opened at 1:00 p.m., and at 1:55 p.m. a total of 56 voters had cast their ballots.

Ballot clerks included Ken Greene, Constance Lacasse, Judy Forty and Dee Mitchell.

Ballot counters included Ron Dube, Devan Fletcher, Garth Fletcher, Judy Forty, Connie Lacasse, Gerard Lacasse, Lynn McCann, Dotsie Millbrandt, Tom Mitchell, Dave Morrison, and Gwen and Douglas Whitbeck. Selectmen Louise Lavoie, Charlie Moser and Bernie O’Grady counted school district ballots. No member of the same household sat at the same counting table. Dee Mitchell was the checklist reconciler.

**The results of the Town Election on Article 1 are as follows:**

<b>Selectman</b>	Louise Lavoie 109
<b>Library Trustee (2 yr)</b>	Robin Smith 125
<b>Library Trustee (3 yr)</b>	Elena Kolbenson 121
<b>Trustee of Cemeteries</b>	Jeannine Phalon [write-in] 13
<b>Trustee of Trust Fund</b>	Dee Mitchell 122

**The Mason School District Election results are as follows:**

<b>School Board Member (3 yr)</b>	Timothy Leak 112
<b>School Board Member (3 yr)</b>	Anne (Nancy) Richards [write-in] 22
<b>School District Moderator</b>	Catherine Schwenk 117
<b>School District Clerk</b>	Rebecca Partridge 118

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees, or officers chosen as printed in the Annual Mason School District Report?

Yes 117   No 8   Article 2 carries

Results of **Article 3** — Shall The Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Sixty Six Thousand Two Hundred Thirty Seven Dollars (\$3,166,237)? Should this article be defeated, the default budget shall be Three Million One Hundred Sixty Nine Thousand Eight Hundred Eighty Eight Dollars

(\$3,169,888) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article. (Majority vote required.)

Yes 113 No 19 Article 3 carries

Results of **Article 4** — Shall The Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 103 No 29 Article 4 carries

Results of **Article 5** — Shall The Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established 2010), with such amount to be funded from the June 30, 2017 unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 99 No 32 Article 5 carries

Moderator Catherine Schwenk declared the polls closed at 7:05 pm. Ballot counting began at 7:15 p.m. and concluded at 8:20 p.m. Results of this election were announced



Debra A. Morrison  
Town Clerk

## MASON TOWN MEETING, MARCH 18, 2017

Mason Elementary School, 13 Darling Hill Road, Mason, NH

*This Town Report is dedicated to the leadership and 85 members of the Mason Pipeline Committee who worked tirelessly to prevent the construction of the Northeast Energy Direct Pipeline, proposed to cross Mason and 16 other southern New Hampshire towns.*

Moderator Catherine Schwenk came to the microphone and called the 2017 Town Meeting to order at 9:06 a.m. She requested that non-voters wear non-voter credentials and sit in the first row to the Moderator's left. There was no request for interpretive services. She indicated the fire and emergency exits and then introduced those sitting at the head table: Selectmen Bernard (Bernie) O'Grady, Charles (Charlie) Moser, Louise Lavoie, Assistant Moderator Mary McDonald and Town Clerk Debra (Deb) Morrison. She also recognized State Representative John Lewicke who invited everyone to get in touch with him but "not to overestimate his power."

There were 70 voters and 2 nonvoters present.

The Moderator acknowledged that preparation for this meeting is a coordinated effort of many individuals, including Assistant Moderator Mary McDonald, the School Facilities Manager Rick Griffith (along with Wally Brown), Select Board Assistant Kathy Wile, Town Clerk Debra Morrison and Supervisors of the Checklist Kathy Wile, Wally Brown and Dotsie Millbrandt.

The Moderator reviewed the procedure for voters. Voters wishing to speak should use the microphones and address any questions to the Moderator. Residents need to give their name at the microphone when recognized. All amendments and substantive motions must be in writing (please also print your name) and signed by the maker and seconder.

Five voters may make a written request for a secret ballot vote prior to a voice vote or division vote per RSA 40:4A. Voters and seconders must be present at the meeting to request a secret ballot vote.

Every voter is entitled to speak on a debatable motion unless the meeting, by a two-thirds vote, has ordered discussion stopped. A voter is entitled to speak a second time on the same question provided all voters who wish to speak have spoken.

The Moderator made note of the following error in the 2016 Annual Town Report: The budget printed in the annual report is incorrect and the correct budget is printed on yellow paper as an addendum.

The Moderator then announced the results of the Town and School District elections. Total votes cast were 134 out of a total of 1,043, representing a 13 percent turnout. She declared the winning candidates elected to their respective offices.

<b>Selectman:</b>	Louise Lavoie 109
<b>Library Trustee (2 yr):</b>	Robin Smith 125
<b>Library Trustee (3 yr):</b>	Elena Kolbenson 121



**Trustee of Cemeteries:**  
**Trustee of Trust Funds:**

Jeannine Phalon [write-in] 13  
Dee Mitchell 122

The following articles were voted on at the polls on Thursday, March 16, 2017.

### **Mason School District Results**

<b>School Board Member (3 yr term):</b>	Timothy Leak 112
<b>School Board Member (3 yr term):</b>	Anne (Nancy) Richards [write-in] 22
<b>School District Moderator:</b>	Catherine Schwenk 117
<b>School District Clerk:</b>	Rebecca Partridge 118

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees, or officers chosen as printed in the Annual Mason School District Report?

Yes 117 / No 8 / Article 2 carries

Results of **Article 3** — Shall The Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Sixty Six Thousand Two Hundred Thirty Seven Dollars (\$3,166,237)? Should this article be defeated, the default budget shall be Three Million One Hundred Sixty Nine Thousand Eight Hundred Eighty Eight Dollars (\$3,169,888) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article. (Majority vote required.)

Yes 113 / No 19 / Article 3 carries

Results of **Article 4** — Shall The Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 103 / No 29 / Article 4 carries

Results of **Article 5** — Shall The Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority vote required.)

Yes 99 / No 32 / Article 5 carries

The colors were presented by Mason Boy Scout Troop 264 including Drew Hodges, Sampson Hodges, Max Phalon, Mikey McGuire, Mason McDonald, Jon Arsenaault, James Arsenaault, Alex Addonizio and Scoutmaster Donald Hodges. The Pledge of Allegiance was led by Retired Fire Chief David Baker.

There was no objection to waiving the reading of the Warrant.

The Moderator offered a tribute and thanks to Retired Fire Chief David Baker. “David Baker joined the Mason Fire Department in 1974. He became an officer in 1983 where he served as 2nd Lieutenant, Captain, Assistant Chief and became Chief in 2010. He retired in 2016. There have been many changes in the department over the years. Dave occasionally brought to Town Meeting the actual equipment used by our dedicated fire and EMT staff so the voters could see where their tax dollars were being spent. Town Meeting even saw the effect of the Pileated Woodpeckers on the wooden antenna on Townsend Rd. We now have a metal antenna which is a challenge to the woodpeckers. Dave and his family have dedicated their service to the Town of Mason for 42 years. Who knows how many pancakes he has flipped?”

Select Chair Louise Lavoie also recognized Chief Baker for his service to the town. She then acknowledged Fire Chief Fred Greenwood who spoke about Dave and said in the past 42 years, Dave had logged in 5,042 hours of duty. “You’ve lost a few meals and a lot of sleep. You have an appreciation of a diverse group of people in the fire department and you’ve given back to the town. You’ve made a difference to the people of Mason.” He presented Dave with a clock that “will run two weeks behind.”

The Moderator was advised by legal counsel that Article 2 – a bond issue – must be the first item of business and further that it requires a two-thirds vote by ballot with the polls open for one hour. Nancy Richards lent her timer.

In regards to voting by ballot, it was clarified “to please come out of your seats to the center aisle and receive a yes/no ballot. Come down the center aisle to the ballot box. It is your responsibility to place your vote in the box. You may pocket the other half of the ballot or put it in the wastebasket. Please return to your seat by the side aisle.”

**Article 2:** Bernie moved and it was seconded to see if the town will vote to raise and appropriate the sum of Three Hundred Sixty Three Thousand Dollars (\$363,000) to build, equip and furnish a new highway garage and office for the Town of Mason and to authorize the issuance of not more than Three Hundred Sixty Three Thousand Dollars (\$363,000) of bonds or notes in accordance with the provisions of the Municipal Budget Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept Federal, State or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; and to authorize the Selectmen to issue, sell, negotiate and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (2/3 ballot vote required.) Recommended by the Selectmen.

Bernie spoke on the need for infrastructure change and the need for improvements at the highway barn. The highway building committee has met with several companies

regarding new designs and pointed out that pictures of the old building in its stages of disrepair are on the wall outside this room. He feels this is a solid investment and they're putting this before the voters. The current building was purchased nearly 40 years ago and some said it was meant to be temporary. As a side note, it was noted that the town had paid off the police bond last year.

Dave Baker asked about the well and if it was going to be done first. Bernie wasn't sure but didn't think so. Dave suggested we should do the well first to make sure we can get good water to both the highway and fire departments. He wants to make it contingent to check the well possibility first but not hold up the vote. An amendment was suggested, but discussion followed on whether we need an amendment or trust the selectmen. There was verbal agreement to trust the selectmen to do the well first.

Bob Larochelle wants to remind the selectmen that Dave Baker's advice was very sound and also recommended that we test first.

Mike Bromberg wanted to know the interest rate on the bond. Brenda said it was 2.5 percent.

Garth Fletcher said he would like a review of the financing of the bond. Is part of the Capital Reserve Fund to be used for this? Bernie responded yes. Garth asked what the total amount of the bill would be. Bookkeeper Brenda Wiley answered that the total bill would be about \$412,019 and will add approximately 30 cents per thousand to the tax bill. The amount drops each year and the first bill would be due in 2018.

Bryan Herrin asked if the old building would be dropped. Bernie said it could be used to store equipment.

Connie Lacasse thinks this is a valid use for the Capital Reserve Fund [CRF] and wants to know what we can do about the Town Hall. "It's ready to fall on our heads. Can part of the CRF be used on the Town Hall?" It was said that the highway CRF was to be used for the highway department only. "Nothing for town buildings in our system?" No. That led to discussion of voting day on March 16 and how cold it was in the Town Hall. Louise said they've been looking into getting a grant writer to help understand how to write a grant and apply for one. She added, "We need a group of people to understand what the costs might be to fix it up because something needs to be done."

Ballot voting began and was open for one hour at 9:29 am and closed at 10:29 am.

Yes – 59 No – 10 Article 2 carries.

**Article 3:** Charlie Moser moved and it was seconded to see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

Article 3 carries unanimously.

**Article 4:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of One Million Six Hundred Twelve Thousand Seven Hundred Ninety Dollars (\$1,612,790) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) Recommended by the Selectmen.

Louise spoke on the motion regarding the amount of work done by the department heads and that this budget is 3% lower than last years' budget knowing that taxes would be increasing due to the town-wide assessment in 2016. Mary McDonald announced that we now have amendment forms and to come up and get one if someone wants to make an amendment.

Leland Craig said the selectmen's report talks about high speed Internet access and referred to line items 6001-14 / 6002-21 with regard to the Internet budget. He said the report was shy on specifics about sharing Internet with the school and is questioning the dollar amount. "How do we meter access? Is it a duplication of line item numbers? Can you provide more information?" Brenda spoke to his questions and said the bottom line is "it's \$700 a month and we split it in half between the town and school, and then split it between the departments." Leland questioned the sharing arrangement. Charlie explained we have a bandwidth sharing agreement with the school as part of our infrastructure update. Leland said he's talking about the actual connection and usage and the cost was way up percentage-wise. Charlie said we spread the cost to the actual departments that use it. Leland said he doesn't like the increase and doesn't understand it. Brenda said that the school had to upgrade their Internet because they need it – almost all testing at the school is now done online.

Pete McGinnity said, "You guys did a great job with the budget," but questioned why line item 6002-04 [Part-time Admin.] was so high. Charlie said the new Administrative Assistant [Kathy Wile] was hired at a lower rate and has proven herself in doing a superior job.

Connie Lacasse questioned line item 6006-05 [BOA Salaries]. "Where do those numbers come from? Is it training money?" Louise said that figure included manuals and binders and that there are different types of training opportunities for people. It included funds so the entire board can attend the training sessions. "We've brought a lot of new people into the Planning Board and Board of Adjustment and are trying to encourage training. It's very important to the town if the boards do the training instead of relying on town counsel."

Pete McGinnity questioned why line items 6018-05 [Part-time Wages] and 6018-16 [Calcium Chloride] had such a large increase. Bernie said the increase in part-time wages was mostly for summer help and they're trying to address the dryness of the roads with the calcium. Last year was terrible because of the drought.

Pete McGinnity then asked about line item 6012-13 [PD Uniforms]. Charlie said the town's hired new part-time officers and needs to provide them uniforms.

Article 4 carries unanimously.

**Article 5:** Bernie O'Grady moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Bernie said that "we do this every year and every six years we buy a new cruiser."

Article 5 carries unanimously.

**Article 6:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the 250th Anniversary Expendable Trust Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie said these funds are being added to the existing fund that has about \$4,000 in it. We have two more opportunities to add to the fund prior to the celebration. The committee is working hard on the event. Jeannine Phalon said they've also been making money with bake sales, etc. and have \$5,000 in the recreation committee account. They want to make the 250th a really big event and started planning last year for it.

Article 6 carries unanimously.

**Article 7:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

Louise said this is a continuance of the five-year plan and this is the third year. Since its inception, the town has made significant improvements on several roads. The plan is available on the town web site for review.

Andrew Hembrow of Pullman Rd. is curious why Starch Mill between Abbott Hill and Wilton Rd. isn't paved. Bernie said we stretch our dollars as far as we can. Andrew pointed out that the maintenance crews are out there all the time and why not pave it? Is there any plan ever to pave that small section? Bernie replied, "No, it's a struggle to maintain it as it is."

Garth Fletcher wanted to know the cost per mile to pave. It's about \$135,000 to reclaim a mile and you'd have to separate the costs. Garth wanted to know the cost per mile of paved vs. dirt. There's been no town study done.

Connie Lacasse stated that, "Briggs Rd. is absolutely horrendous and it was a paved road. The holes are winning. It is going to be let go? There's no need for the police because they can't get through."

Carol Anne Bennett heard there is a well by Wolf [Millbrandt's] on Starch Mill Rd. and "you might have to expand if that section was paved. Maybe there's more than we think in regards to possibly paving it." Bernie said that it's very narrow there.

Dotsie Millbrandt said that when the Planning Board last did their Master Plan, the busiest stretch was at the top of Abbott Hill Rd. It might be time to consider paving now that we've joined the Milford School District.

Article 7 carries unanimously.

**Article 8:** Bernie O'Grady moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Nine Hundred and Seventy Six Dollars (\$17,976) for the purpose of Purchasing 4 Scott X3 Airpacks for the Fire Department. (Majority vote required.) Recommended by the Selectmen.

Bernie explained these airpacks have a shelf life and need to be replaced.

Article 8 carries unanimously.

**Article 9:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Thirty Nine Thousand Dollars (\$39,000) for the purpose of the first phase of upgrading the communication system for the Fire Department. (Majority vote required.) Recommended by the Selectmen.

Louise explained that our communication system will be going from low band to high band frequency. She deferred to Chief Fred Greenwood for discussion. Fred said that we're trying to upgrade to high band as low band only has one more year where it can be ordered for delivery and there's only one company that currently sells it. They want to stay even with the curve by buying now. They have new pagers for everyone in the department, with portables and mobiles for trucks and personnel. They'll be changing the infrastructure at the antenna site. Brookline Ambulance is on high band and "we don't know if they're coming. It will all be programmed into the pagers, increasing safety for our people." They want to be up and running next year as everyone will be making the change.

Mike Bromberg asked if there would be any chance of reimbursement since we have a pile of old, used equipment. Fred said that Lee Lemoine has found some people in Connecticut "who are dying for this stuff. We should get something for it."

Article 9 carries unanimously.

**Article 10:** Charlie Moser moved and it was seconded to see if the town will vote to discontinue the K-9 Program Expendable Trust Fund created in 2008, Warrant Article 15. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. This article shall be null, void and without effect unless and until the voters approve all three of the following Warrant Articles: Article 11 establishing and funding the Mason Police Equitable Sharing Expendable Trust; Article 12 establishing and funding the Mason Police Supplemental Expendable Trust, and; Article 13 returning certain funds to the National Association of Chiefs of Police. (Majority vote required.) Recommended by the Selectmen.

Charlie read all four Articles (10–13) regarding the K9 Trust Fund as they're all related. He said that Police Chief Barry Hutchins established the K9 program and the trust fund with strings attached. It could not be used to support the regular police department budget. The town added further strings to support the dog and his equipment. Generous gifts were added to this fund from State Line Gun Shop and private citizens. We no longer have the K9 program and still have federal money left in the fund. We had to untangle these funds and while doing so found that they had been mixed inappropriately. Federal funds and the donations should have been kept separate. Article 10 dissolves the fund and puts it in the general fund. It has to stay in there for one second before it can be moved again.

[The fire department received a call and a bunch of people had to leave.]

Connie Lacasse said, "Didn't we put money into the dog fund each year?" No. There was a line item but we didn't put money into it. It was originally funded with a \$500 appropriation in 2008 and kept as a placeholder afterwards. The rest were donations. She wanted to know who had the expensive tracking collar we had purchased. It went with the dog, now deceased.

Article 10 carries unanimously.



**Article 11:** Charlie Moser moved and it was seconded to see if the town will vote to establish a Mason Police Equitable Sharing Expendable Trust Fund pursuant to RSA 31:19-a, for the purpose of supporting discretionary expenditures of the Mason Police Department consistent with the regulations of the U.S. Department of Justice Equitable Sharing Program and to raise and appropriate the sum of Ten Thousand Twenty Five Dollars and Forty Seven Cents (\$10,025.47) to put in the fund, with this amount to come from the unassigned fund balance; further to name the Board of Selectmen and the Police Chief as co-agents to expend from said fund. This article shall be null, void and without effect unless and until the voters approve Warrant Article 10 discontinuing the K-9 Program Expendable Trust. (Majority vote required.) Recommended by the Selectmen.

Charlie made it clear that the \$10,000 appropriation was going into the general fund and the convoluted wording was determined by the DRA.

Article 11 carries unanimously.

**Article 12:** Charlie Moser moved and it was seconded to see if the town will vote to establish a Mason Police Supplemental Expendable Trust Fund pursuant to RSA 31:19-a, for the purpose of supporting discretionary expenditures to benefit the Mason Police Department outside of the Department’s regular operating budget and to raise and appropriate Eleven Thousand Seven Hundred Thirty Nine Dollars (\$11,739) to put in the fund, with this amount to come from the unassigned fund balance; further to name the Board of Selectmen and the Police Chief as co-agents to expend from said fund. This article shall be null, void and without effect unless and until the voters approve Warrant Article 10 discontinuing the K-9 Program Expendable Trust. (Majority vote required.) Recommended by the Selectmen.

Article 12 carries unanimously.

**Article 13:** Charlie Moser moved and it was seconded to see if the town will to raise and appropriate the sum of One Thousand Five Hundred Eighty Dollars and Eighty One Cents (\$1,580.81) to be paid to the National Association of Chiefs of Police, with this amount to come from the unassigned fund balance, said payment being a return of unused funds donated to the former Mason K-9 program. This article shall be null, void and without effect unless and until the voters approve Warrant Article 10 discontinuing the K-9 Program Expendable Trust. (Majority vote required.) Recommended by the Selectmen.

Charlie made a motion to amend the wording of the article to include the word “vote to raise...” The amendment carries unanimously.

Article 13 carries.

On motion of Michael Bromberg and duly seconded, Town Meeting was adjourned Sine Dai at 10:39 a.m.

Respectfully submitted,



Debra A. Morrison  
Mason Town Clerk



# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

## ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectman  
Town of Mason  
Mason, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Mason as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 1-B to the financial statements, management has not recorded capital assets and related accumulated depreciation in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

In addition, as discussed in Note 1-B and Note 14 to the financial statements, management has not recorded the long-term costs of retirement health care cost and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

### ***Adverse Opinion***

In our opinion, because of the significance of the matters described in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Mason as of December 31, 2016, or the changes in the financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



*Town of Mason*  
*Independent Auditor's Report*

***Unmodified Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Mason as of December 31, 2016, and the respective changes in financial position and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

**Management's Discussion and Analysis** - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Required Supplementary Information**- Accounting principles generally accepted in the United States of America require that the Schedule of the Town's Proportionate Share of Net Pension Liability (page 26) and the Schedule of Town Contributions (page 27) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information**- Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Mason's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Blodrik & Sanderson*  
*Professional Association*

September 14, 2017

# MASON SCHOOL DISTRICT

**School Administrative Unit #89**

**MASON, NEW HAMPSHIRE**



## ANNUAL REPORT

**Year Ending June 30, 2017**

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Business Manager

Director of Student Services

Mason School Club

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## **MASON SCHOOL DISTRICT**

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### **OFFICERS**

Moderator	Mrs. Catherine Schwenk	2020
Clerk	Mrs. Becky Partridge	2019
Treasurer	Mrs. Susan Schulman	2018
Secretary	Mrs. Becky Partridge	Appointed

### **SCHOOL BOARD MEMBERS**

Chairman	Dr. Christopher Guiry	2019
Vice Chairman	Mr. Timothy Leak	2020
	Mr. Bradley Gilbert	2019
	Anne (Nancy) Richards	2020

### **SCHOOL DISTRICT ADMINISTRATION**

District Administrator/Principal	Mrs. Kristen Kivela
Director of Student Services	Mr. Jonas Taub
Administrative Assistant	Mrs. Heidi DeLorme
Business Manager	Mr. Michael O'Neill
Accounts Payable	Mrs. Brenda Wiley

### **MASON SCHOOL DISTRICT**

School Administrative Unit 89

13 Darling Hill Road

Mason, NH 03048

(603) 878-2962

Website: <http://mason.sau89.org>

**WARRANT FOR  
THE 2019 MASON SCHOOL DISTRICT MEETING  
THE STATE OF NEW HAMPSHIRE**

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To the inhabitants of the Mason School District qualified to vote in School District Affairs:

**First Session of the Annual Meeting (Deliberative):**

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the Third, (3rd) day of February 2018, at 9:00 AM. This session shall consist of explanation, discussion and debate of warrant articles 3 and 4 and 5. Warrant articles may be amended subject to the following limitations: (1) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

***Snow Date***

*Snow date for the first session is **Saturday, February 3, 2018, at 2:00 PM** as determined by the moderator scheduled within 72 hours of the original date.*

**Second Session of the Annual Meeting (Voting):**

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Thirteenth (13th) day of March, 2018, to vote by official ballot on Articles 1 through 5. Polls open at 11:00 AM and remain open continually until 7:00 PM to act upon the following subjects:

**ARTICLE 1.** To choose the following School District Officers:

- |                              |                 |
|------------------------------|-----------------|
| a. School Board Member       | Term of 3 Years |
| b. School District Treasurer | Term of 2 Years |

**ARTICLE 2.** To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

**ARTICLE 3.** Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Three Million, One Hundred Seventy Nine Thousand, Seven Hundred Seventeen Dollars (3,179,717.00).** Should this article be defeated, the default budget shall be **Three Million, Eighty Four Thousand, Five Hundred Fifty Dollars (3,084,550.00)** which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.**

The School Board recommends this warrant article. 3 - 0 (**Majority vote required.**)

**ARTICLE 4.** Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand dollars (\$20,000) to be added to the previously established Educating

Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

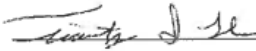
The School Board recommends this warrant article. 3 – 0 (**Majority vote required.**)

**ARTICLE 5.** Shall the Mason School District raise and appropriate the sum not to exceed five thousand dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2018, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation.

The School Board recommends this warrant article. 3 – 0 (**Majority vote required.**)

Given under our hands at said Mason on this 8th day of January, 2018.

  
\_\_\_\_\_  
School Board, Chairperson

  
\_\_\_\_\_  
School Board

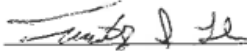
  
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School Board

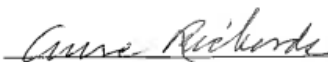
  
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School Board

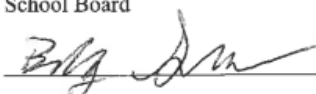
\_\_\_\_\_  
School Board

A true copy of Warrant - Attest:

  
\_\_\_\_\_  
School Board, Chairperson

  
\_\_\_\_\_  
School Board

  
\_\_\_\_\_  
School Board

  
\_\_\_\_\_  
School Board

\_\_\_\_\_  
School Board



School Budget Form

**Mason Local School**

Appropriations and Estimates of Revenue for the Fiscal Year from:

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/25/2018

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Timothy J. Leach	Vice-chairman	Timothy J. Leach
ANNE RICHARDS	Board member	Anne Richards
Bradley G. Bert	Board member	Bradley G. Bert
C. Christopher Cairns	Chairman	C. Christopher Cairns

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**

NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



School Budget Form

APPROPRIATIONS						
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	03	\$1,895,032	\$1,794,744	\$1,813,180	\$0
1200-1299	Special Programs	03	\$179,641	\$213,044	\$174,241	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs		\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$2,074,673</b>	<b>\$2,007,788</b>	<b>\$1,987,421</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	03	\$105,747	\$126,994	\$139,439	\$0
2200-2299	Instructional Staff Services	03	\$23,161	\$15,904	\$14,973	\$0
<b>Support Services Subtotal</b>			<b>\$128,908</b>	<b>\$142,898</b>	<b>\$154,412</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$11,670	\$15,150	\$13,975	\$0
<b>General Administration Subtotal</b>			<b>\$11,670</b>	<b>\$15,150</b>	<b>\$13,975</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	03	\$103,974	\$120,176	\$104,532	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$105,241	\$147,983	\$149,450	\$0
2500-2599	Business	03	\$32,346	\$0	\$34,000	\$0
2600-2699	Plant Operations and Maintenance	03	\$120,539	\$140,943	\$145,659	\$0
2700-2799	Student Transportation	03	\$113,705	\$117,006	\$118,150	\$0
2800-2999	Support Service, Central and Other	03	\$5,287	\$8,263	\$15,200	\$0
<b>Executive Administration Subtotal</b>			<b>\$481,092</b>	<b>\$534,371</b>	<b>\$566,991</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	03	\$66,463	\$71,047	\$72,186	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$66,463</b>	<b>\$71,047</b>	<b>\$72,186</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0





School Budget Form

4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	03	\$255,000	\$255,000	\$255,000	\$0
5120	Debt Service - Interest	03	\$149,278	\$139,983	\$129,732	\$0
Other Outlays Subtotal			\$404,278	\$394,983	\$384,732	\$0
Fund Transfers						
5220-5221	To Food Service		\$35,997	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$35,997	\$0	\$0	\$0
Total Operating Budget Appropriations			\$3,203,081	\$3,166,237	\$3,179,717	\$0
SPECIAL WARRANT ARTICLES						
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5252	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$20,000	\$0
	Purpose:	Appropriation to Expendable Trust				
5252	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$5,000	\$0
	Purpose:	Appropriation to Expendable Trust				
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
Total Proposed Special Articles			\$0	\$0	\$25,000	\$0
INDIVIDUAL WARRANT ARTICLES						
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Total Proposed Individual Articles						



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-26**

**School Budget Form**

REVENUES					
Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition	03	\$0	\$9,000	\$9,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	03	\$0	\$22,000	\$18,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$0	\$0	\$0
<b>Local Sources Subtotal</b>			<b>\$0</b>	<b>\$31,000</b>	<b>\$27,000</b>
<b>State Sources</b>					
3210	School Building Aid	03	\$0	\$86,424	\$86,424
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	03	\$0	\$0	\$11,000
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$0	\$500	\$500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$86,924</b>	<b>\$97,924</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	03	\$0	\$35,300	\$22,800
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$0	\$12,500	\$9,500
4570	Disabilities Programs	03	\$0	\$0	\$12,500
4580	Medicaid Distribution		\$0	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$0</b>	<b>\$47,800</b>	<b>\$44,800</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>					
			<b>\$0</b>	<b>\$165,724</b>	<b>\$169,724</b>



**School Budget Form**

BUDGET SUMMARY			
	Item	Current Year	Ensuing FY (Recommended)
	Operating Budget Appropriations	\$3,117,682	\$3,179,717
	Special Warrant Articles	\$10,000	\$25,000
	Individual Warrant Articles	\$0	\$0
	Total Appropriations	\$3,127,682	\$3,204,717
	Less Amount of Estimated Revenues & Credits	\$173,424	\$169,724
	Less Amount of State Education Tax/Grant	\$690,079	\$682,033
	<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,264,179</b>	<b>\$2,352,960</b>



Default Budget of the School District

Mason Local School

For the period beginning July 1, 2018 and ending June 30, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/25/2018

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Timothy J. Leach	Vice-chairman	Timothy J. Leach
ANNE RICHARDS	Board member	Anne Richards
Bradley Gilbert	Board member	Bradley Gilbert
C. Christopher Guiry	Chairman	C. Christopher Guiry



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DSB**

**Default Budget of the School District**

<b>APPROPRIATIONS</b>					
<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Instruction</b>					
1100-1199	Regular Programs	\$1,794,744	(\$22,490)	\$0	\$1,772,254
1200-1299	Special Programs	\$213,044	(\$57,977)	\$0	\$155,067
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$0	\$0	\$0	\$0
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>		<b>\$2,007,788</b>	<b>(\$80,467)</b>	<b>\$0</b>	<b>\$1,927,321</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$126,994	\$761	\$0	\$127,755
2200-2299	Instructional Staff Services	\$15,904	\$0	\$0	\$15,904
<b>Support Services Subtotal</b>		<b>\$142,898</b>	<b>\$761</b>	<b>\$0</b>	<b>\$143,659</b>
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$15,150	\$0	\$0	\$15,150
<b>General Administration Subtotal</b>		<b>\$15,150</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,150</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$120,176	\$1,411	\$0	\$121,587
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$147,983	\$3,510	\$0	\$151,493
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$140,943	\$1,998	\$0	\$142,941
2700-2799	Student Transportation	\$117,006	\$1,144	\$0	\$118,150
2800-2999	Support Service, Central and Other	\$8,263	\$0	\$0	\$8,263
<b>Executive Administration Subtotal</b>		<b>\$534,371</b>	<b>\$8,063</b>	<b>\$0</b>	<b>\$542,434</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$71,047	\$207	\$0	\$71,254
3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>		<b>\$71,047</b>	<b>\$207</b>	<b>\$0</b>	<b>\$71,254</b>
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DSB**

**Default Budget of the School District**

Other Outlays					
5110	Debt Service - Principal	\$255,000	\$0	\$0	\$255,000
5120	Debt Service - Interest	\$139,983	(\$10,251)	\$0	\$129,732
<b>Other Outlays Subtotal</b>		<b>\$394,983</b>	<b>(\$10,251)</b>	<b>\$0</b>	<b>\$384,732</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$3,166,237</b>	<b>(\$81,687)</b>	<b>\$0</b>	<b>\$3,084,550</b>

**REASONS FOR REDUCTIONS/INCREASES & ONE-TIME APPROPRIATIONS**

	Account	Explanation
	5120	Reduction in interest due \$10,251
	3100	Increased Benefit Costs \$207
	2600-2699	Increased Benefit Costs \$1,998
	1100-1199	Tuition Reduction \$71,470 Benefit Cost Increases \$48,980
	2320 (310)	Increased Benefit Costs \$1,411
	2400-2499	Increased Benefit Costs \$3,510
	1200-1299	Reduction in Tuition \$40,000 Reduced Benefit Costs \$17,977
	2000-2199	Increased Benefit Costs \$761.
	2700-2799	Increased Contract Amount \$1,144.

## **MASON SCHOOL BOARD ANNUAL REPORT**

This year has seen continued progress and success in the Mason School District. The efforts and expertise of the staff and administration has tailored education and learning skills to each student attending Mason Elementary School. Education, being progressive, demands constant reevaluation of teaching methods and content. Students not only continue to perform well on standardized testing but, achieve in all areas as they transition to the Milford school district, our partner in the education process.

There are a few important projects the board will undertake this year which will impact our school district for years to come. First, the school board will start the preliminary process of renegotiating a tuitioning agreement with Milford. Second, the legislature has passed funding for full time kindergarten. It is the plan of the board to undertake the implementation of this very important addition to the educational experience here in Mason.

It is hoped there will be interest in the continuing of a five-person school board. In the past few years the board has had to recruit individuals to fill empty places on the board. The New Hampshire statutes require the proscribed number of board members to be filled to maintain legitimacy of the board. The alternative would be to decrease the board to three, as the board was originally described when the Mason School district was formed. The consensus of the present board is to maintain five members if the interest from the town is there.

Finally, what might be considered to make Mason unique is the senior breakfast program. On designated mornings Mason seniors are invited to have breakfast with the students. The program has become very popular and well received. It gives a wonderful opportunity for students and townspeople to interact.

In summation the board continues to strive to further the high quality of education for Mason's students with an appreciation for the hard earned funds the Mason taxpayers contribute.

Respectfully submitted,  
C. Christopher Guiry, DMD  
Mason School Board Chair

## **DISTRICT ADMINISTRATOR AND PRINCIPAL ANNUAL REPORT**

The 2017-18 school year brought staff changes to Mason Elementary School. We are happy to have Larissa Terrill as our preschool teacher, Molly Shetler as our music, band, and chorus teacher, Marcia Bruseo as our occupational therapist and Chris Rush is our director of grounds and maintenance. We are very fortunate to have these folks join our team as they each bring something special to our school.

This year we purchased a new reading series to replace the previous series that was no longer meeting the needs of the students. We were able to use the REAP grant to fund the series. The staff and students are enjoying the new stories and activities that came along with the program. We are confident that the new series will better prepare the students as they continue to move through the grades.

The staff has also been focusing on learning about best practices to use with students that have experienced trauma at some point throughout their lives. The effect trauma has on students is often seen in school and the approach needed to help the students is much different than traditional methods of dealing with challenging behaviors. The trauma approach is about offering love, support, and encouragement through difficult times and building a strong, trusting relationship with the student. This approach has come naturally to the staff and we have seen wonderful results. As a staff we are committed to provide every child that walks through the doors with what they need as individuals to grow academically, socially, and emotionally.

The 250th celebration of the Town of Mason is happening August 2018. We have already started preparing for the event and we look forward to having the school open for tours so everyone can enjoy seeing what the students have created.

Senior Breakfast happens once a month and has been a tradition for the last 6 years. This year we have had a large turn out with some months having as many as 60 seniors join us for breakfast. It is heartwarming to see the children and the seniors interact and engage in conversation. The students love hosting the breakfast and sharing what they have been learning and the seniors enjoy their monthly visits with the wonderful students of Mason Elementary School.

The Mason Elementary Staff would like to thank you for your support over the years and we are committed to providing the children of Mason with a solid foundation that will serve them well as they move on to middle school, high school, and adulthood.

Respectfully Submitted,

Kristen Kivela – District Administrator and Principal



## **BUSINESS MANAGER'S REPORT**

The Finance Department continues to support the school in all the financial aspects, from processing transactions, monitoring budgets to meeting the ever-increasing State online filing requirements and working with auditors.

As our building ages, we are aware of replacement and repair expenditures and the need to budget and build a reserve account for these.

The year ended June 30, 2017, once again, ended with a surplus. The State allows us to keep a reserve in the amount of \$62,293 to assist with future expenditures, expected or unexpected.

The school returned \$151,014 back to the town to help lower or stabilize the tax rate. The majority of this money was in tuition savings. The balance comes from being financially conscientious in all departments.

Enrollment at the high school and middle school has now leveled. We expect that to continue for the next several years. With tuition costs per student at \$11,977, and an annual contractual increase, this will continue to impact the budget.

Thanks for all your support. It is a pleasure to work with all of the residents of Mason and the staff at Mason Elementary School.

Respectfully submitted,

Michael O'Neil, CPA  
Business Manager

## **DIRECTOR OF STUDENT SUPPORT SERVICES ANNUAL REPORT**

This is my second year in the position of Student Services Director at Mason Elementary School. I also fill the role of School Psychologist, providing assessment and counseling services to students who need it. I am grateful for the highly qualified and dedicated teachers, specialists and paraprofessionals who work with our children in the Mason School District. It is a privilege to be a part of this team.

Student Support Services encompasses those children who are identified under IDEA as special education students, children who receive Title I services, and those that need accommodations under a 504 plan. Title I and Special Education are partially funded by federal grants. It is our responsibility to provide all children with an adequate education and to provide any additional supports and services they may need. Student Support Services offer academic instruction, accommodations, modifications, counseling services, behavioral support and services, occupational therapy, speech and language therapy, or any other services that may be required for a child to access their education. We provide services to children ages 3 through 21 (or until graduation from high school).

We currently provide a preschool program for our 3 and 4 year-old students that are identified as having special education needs. The preschool has a total of 13 students that includes students with disabilities as well as children who are typically developing. We feel strongly, and research supports, that early intervention is key in meeting the needs of special education students.

For our special education students in kindergarten through fifth grade, we provide in-class as well as pull-out services. Mrs. LaMontagne serves as our Special education teacher, Title I Teacher, and 504 Coordinator. She provides individual as well as small group instruction in academic skills areas for the special education students that need more or specialized instruction. The level of support the students get is determined by their individual needs. We also have students at the middle and high school level that receive special education services. I attend all the meetings and am actively involved in the programing that the middle and high school students receive. We are currently providing special education services to 15 students at Mason Elementary School, 2 students at Milford Middle School, and 7 students at Milford High school.

Mason Elementary also has a Title I program in which we service children that may need a little extra support in reading and math. Children who qualify get small group intervention from Mrs. LaMontagne on a weekly basis. Title I services are currently being provided to 8 students in math and/or reading. The goal for Title I is to give students extra support and instruction on a short-term basis in order to catch them up to their peers. Once a child has made the necessary progress, Title I services are discontinued and offered to another child that may need the help.

Students at Mason who have a disability or health condition, but who do not require special education, may qualify for a 504 Plan of Accommodations to assure that they can fully access their educational program. The 504 plan provides them with necessary accommodations they need to be successful in the classroom and in the school

environment. For children who qualify, a plan is developed by the 504 team. The 504 Plan is reviewed on an annual basis, but changes can be made at any time. The Special Education/Title 1 teacher, Jill LaMontagne, is the 504 coordinator that develops and oversees the implementation of the 504 plans at the elementary level. We currently have 2 students with 504 plans at the elementary school.

The goal of Student Support Services is to provide the children of Mason with the supports they need to access their education and be successful. A shared vision of collaboration, excellence, and engagement is at the heart of a schoolwide commitment to the success of all children. The team of teachers and specialists works closely together to make sure the children receive the necessary supports and services to be successful. We are fortunate to have such a highly knowledgeable and experienced team of student support professionals –Marcia Bruseo (Occupational Therapist), Danielle Carrier (School Nurse), Jill LaMontagne (Special Education/Title I/504), Diana Lewis (Speech Language Pathologist). We are thankful for all the support that parents give us on a daily basis. We are honored to work for such a dedicated and caring community.

Respectfully Submitted,  
Jonas Taub – Director of Student Support Services

## **THE MASON SCHOOL CLUB REPORT**

The Mason School Club is a volunteer run, non-profit organization dedicated to enriching the school experience of every student, providing support to all staff members, and building the spirit of the community. We accomplish this by having monthly meetings during the school year to discuss and plan for special events, donations and fundraising.

During the 2017 calendar year, the school club made some wonderful donations to school activities and programs. We continued to cover the cost of bussing for all class trips. This year included a trip to the Roger Williams Zoo and the State House. We provided supplies and student snacks to the front office. We purchased breakfast by Chef Deb for every student in grades 3, 4, and 5 during Smarter Balance Testing. To start the school year, we provided money to each classroom teacher, PK through grade 5 and to our Title 1 teacher. This helps off set their out of pocket expenses. We also purchased sleds and outdoor toys for the playground. We also have a new buddy bench and new playground equipment.

On a festive note, the school club helped celebrate 5th grade graduation with a classroom party. Spirit Week was held at the end of the school year which included edible treats, games, a production by Blue Ocean Marine and music by Steve Blunt. Students also enjoyed the annual Halloween Parade and Holiday Shopping Fair. The MES staff was celebrated with a super hero theme this year during Staff Appreciation Week. We held our second Photos with Santa event. Professional photography was provided by a Mason resident and treats were provided by MES staff. We also organized several Family Night Out events at local venues. Last but not least, the Mason Community Calendar 37th issue was published. We strive to keep school spirit and town spirit strong.

All of these wonderful happenings require financial support. Our fundraising efforts have included a bake sale at the elementary school Open House, KidsStuff Coupon Book, and participation with the Box Tops for Education program. The community calendar, family nights out, and the Holiday Shopping Fair (including raffles and bake sale) and Photos with Santa also provided income.

A very small group puts in a tremendous effort to provide positive memories for the students of Mason Elementary School. We are sincerely appreciative for the continued support from our school community and our Mason community.

## **MASON ELEMENTARY SCHOOL PERSONNEL**

### **Professional Staff**

Kristen Kivela	District Administrator/Principal
Heidi DeLorme	Administrative Assistant
Larissa Terrill	Preschool Teacher
Susan Rysnik	Kindergarten Teacher
Karen Mann	Grade One Teacher
Kate Coey	Grade Two Teacher
Colleen Ringer	Grade Three Teacher
Laura Hooper	Grade Four Teacher
Alexcina Leel	Grade Five Teacher
Peter Balducci	Technology Teacher
Michele Jimeno	Art Teacher
Molly Shetler	Music Teacher
Michael Parent	P.E. Teacher

### **Student Services Staff**

Pamela Brock	Paraprofessional
Deborah Cullen	Paraprofessional
Tracy Williams	Paraprofessional
Rick Griffith	IT Support
Danielle Carrier	School Nurse
Diana Lewis	Speech Pathologist
Marcia Bruseo	Occupational Therapist
Jonas Taub	Student Services Director/School Psychologist/Guidance Counselor

### **Facilities and Operations**

Deborah Holland-Savoie	Food Service Director
Chris Rush	School Facility Manager

**MASON STUDENTS ENROLLED AT MASON ELEMENTARY  
SCHOOL AND MILFORD MIDDLE & HIGH SCHOOL  
THROUGH OCTOBER 2017**

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Preschool	11
Kindergarten	9
Grade 1	8
Grade 2	13
Grade 3	12
Grade 4	10
Grade 5	13
Grade 6	10
Grade 7	12
Grade 8	15
Grade 9	14
Grade 10	12
Grade 11	13
Grade 12	14
Total	166

# **WARRANT FOR THE 2018 MASON SCHOOL DISTRICT MEETING**

## **THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the Mason School District qualified to vote in School District Affairs:

### **First Session of the Annual Meeting (Deliberative):**

You are hereby notified to meet at the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Rd, Mason, New Hampshire on February, the Fourth, (4th) day of February 2017, at 9:00 a.m. This session shall consist of explanation, discussion and debate of warrant articles 3 and 4 and 5. Warrant articles may be amended subject to the following limitations: (1) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

### ***Snow Date***

*Snow date for the first session is **Saturday, February 4, 2017, at 2:00 PM** as determined by the moderator scheduled within 72 hours of the original date.*

### **Second Session of the Annual Meeting (Voting):**

FURTHER: You are hereby notified to meet at the Mason Town Hall on Tuesday, the Fourteenth (14th) day of March 2017, to vote by official ballot on Articles 1 through 5 Polls open at 11:00 AM and remain open continually until 7:00 PM to act upon the following subjects:

**ARTICLE 1.** To choose the following School District Officers:

- |                              |                 |
|------------------------------|-----------------|
| a. School Board Member       | Term of 3 Years |
| b. School Board Member       | Term of 3 Years |
| c. School District Clerk     | Term of 2 Years |
| d. School District Moderator | Term of 3 Years |

**ARTICLE 2.** To accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report.

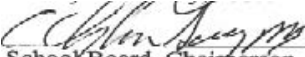
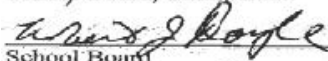



**ARTICLE 3.** Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **Three Million, One Hundred Sixty Six Thousand, Two Hundred Thirty Seven Dollars (\$3,166,237)**. Should this article be defeated, the default budget shall be **Three Million, One Hundred Sixty Nine Thousand, Eight Hundred Eighty Eight Dollars (\$3,169,888)**, which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may

hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles.** The School Board recommends this warrant article. **(Majority vote required.)**

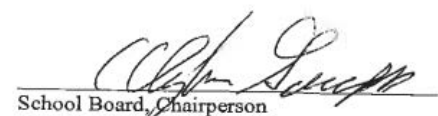
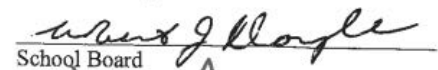



**ARTICLE 4.** Shall the Mason School District raise and appropriate the sum not to exceed Twenty Thousand dollars (\$20,000) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation. The School Board recommends this warrant article. **(Majority vote required.)**

**ARTICLE 5.** Shall the Mason School District raise and appropriate the sum not to exceed five thousand dollars (\$5,000) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30. No amount to be raised from taxation. The School Board recommends this warrant article. **(Majority vote required.)**

Given under our hands at said Mason on this 9th day of January 2017.

  
School Board, Chairperson  
  
School Board  
  
School Board  
  
School Board  
  
School Board

A true copy of Warrant - Attest:

  
School Board, Chairperson  
  
School Board  
  
School Board  
  
School Board  
  
School Board



**MARCH 16, 2017**  
**MASON NH SCHOOL DISTRICT ELECTION RESULTS**

Moderator Catherine Schwenk has announced that the Town of Mason and the Mason School District Elections have been postponed from Tuesday March 14, 2017, to Thursday, March 16, 2017, from 11:00 AM to 7 PM at the Mason Town Hall due to inclement weather.

Polls Opened 1101h   Polls Closed 1905h

Total Number of Ballots - 134 (17 Absentee)

**Ballot Results:**

**School Board Member – Three Year Term**

Tim Leak – 112

Anne (Nancy) Richards – Write-in – 22

**School District Moderator**

Catherine Schwenk – 117

**School District Clerk**

Rebecca L. Partridge – 118

**Article Two - Accepting Reports**

yes – 117   no – 08

**Article Three - Budget**

yes – 113   no – 19

**Article Four - SPED Fund**

yes – 103   no – 29

**Article Five – Building**

Yes – 99   no – 32

*Rebecca L. Partridge*

Rebecca L. Partridge  
School District Clerk

# **TOWN OF MASON, NEW HAMPSHIRE MASON SCHOOL DISTRICT**

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## **2017 Deliberative Session February 4, 2017**

The First Session, The Deliberative Session, of the Mason School District was held in the Mason Elementary School Multi-Purpose Room, 13 Darling Hill Road, Mason, New Hampshire on February 04, 2017.

At 0858h Moderator Catherine Schwenk asked School Board Members to take their seats at the head table. All voters and nonvoters are requested to wear appropriate credentials and be seated after signing in with the Supervisors of the Checklist at the back table. Nonvoters are to be seated to the Moderators right in the front row.

There were 14 voters and three nonvoters present.

Moderator Schwenk recognized John Lewicke, State Representative as being present. Chairperson Dr. Chris Guiry recognized the commitment, fiscal responsibility, and the several years of service to the school board and the children of Mason of out-going Co-Chairperson Robert Doyle.

Moderator Schwenk reviewed safety procedure calling attention to the emergency exits.

There were no requests for Interpretative Services.

### **Roll Call and Introductions:**

Chairman Dr. Christopher Guiry  
Vice Chairman Robert Doyle  
Member Timothy Leak  
Member Bradley Gilbert  
Member Jennifer Schongar  
Secretary/District Clerk Becky Partridge  
Superintendent of Schools Kristen Kivela  
Director of Student Services Jonas Taub  
Business Manager Michael O'Neil  
Accounts Payable Brenda Wiley

### **Procedure**

All questions will be directed to the Moderator. Once recognized state your name. All amendments and substantive motions are to be in writing and signed by the maker and seconder. For a ballot vote five voters may make a written request prior to a voice or division voter per RSA40:4a, signatures are required. Voters must be present at the meeting to request a ballot vote.

### **Call to Order**

Moderator Schwenk: By the powers vested in me by the State of New Hampshire, I now call to order the First Session, The Deliberative Session of the Mason School District Annual Meeting at 0900h.

## Opening Exercises

The Moderator asked for the school board members and public to join her in The Pledge of Allegiance to the Flag of the United States of America.

## Announcement

The first order of business is reading of the warrant. There was no objection to waive the reading of the warrant.

On Motion of Chairman Dr. Chris Guiry, duly seconded, it was **VOTED** that the following individuals be permitted to speak, as needed on school district affairs: Superintendent Kristen Kivela, Director of Student Services Jonas Taub, and Business Manager Michael O'Neil.

On Motion of School Board Member Bradley Gilbert, duly seconded, it was **VOTED** to place on the official ballot Article 1

*To choose the following School District Officers: School Board Member (3 years), School Board Member (3 years), School District Clerk (2 years), and School District Moderator (3 years)*

On Motion to School Board Member Jen Schongar, duly seconded, it was **VOTED** to place on the official ballot Article 3

*Shall the Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the First Session, for the purposes set forth therein, totaling Three Million One Hundred Sixty Six Thousand, Two Hundred Thirty Seven Dollars (\$3,166,237.00). Should this Article be defeated, the default Budget shall be Three million One Hundred Sixty Nin Thousand, Eight Hundred Eighty Eight Dollars (\$3,169,888.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only? **NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.** The School Board recommends this warrant article. (Majority Vote Required)*

## Discussion:

None

On Motion of Co-Chairman Robert Doyle, duly seconded, it was **VOTED** to place on the official ballot Article 4

*Shall the Mason School District vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the previously established Educating Educationally Disable Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2016, unreserved fund balance available for transfer on June 30? No amount to be raised from taxation. The School Board recommends this warrant article. (Majority Vote Required)*

**Discussion:**

None

*On Motion of School Board Member Tim Leak, duly seconded, it was **VOTED** to place on the official ballot Article 5*

*Shall the Mason School District raise and appropriate the sum not to exceed Five Thousand Dollars (\$5,000.00 to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2017, unreserved fund balance available for transfer on June 30. No Amount to be raised by taxation. The School Board recommends this warrant article. (Majority Vote Required)*

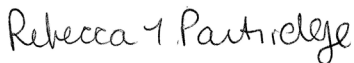
**Discussion:**

None

There being no further business to come before the First Session, The Deliberative Session of the Mason School District a motion is in order to adjourn Sine Dai. Motion by Dr. Chris Guiry, duly seconded and **Voted**.

Adjourned Sine Dai at 0910h.

Respectfully Submitted,



School District Clerk

Rebecca L. Partridge



## Tax Rate Breakdown Mason

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,202,602	\$154,276,020	<b>\$7.80</b>
County	\$197,754	\$154,276,020	<b>\$1.28</b>
Local Education	\$2,124,659	\$154,276,020	<b>\$13.77</b>
State Education	\$348,789	\$151,564,020	<b>\$2.30</b>
<b>Total</b>	<b>\$3,873,804</b>		<b>\$25.15</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$3,873,804
War Service Credits	(\$39,000)
Village District Tax Effort	
Total Property Tax Commitment	\$3,834,804

10/25/2017

Stephan Hamilton  
Director of Municipal and Property  
Division  
New Hampshire Department of  
Revenue Administration

## INDEPENDENT AUDITORS' REPORT

To the School Board and Management  
Mason School District  
Mason, New Hampshire

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mason School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

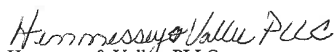
### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Mason School District as of June 30, 2017, and the respective changes in financial position, and the respective budgetary comparison for the General Fund, where applicable, thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of OPEB Funding Progress, the Schedule of Proportionate Share of the Net Pension Liability, and the Schedule of Pension Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

  
Hennessey & Vallee, PLLC  
Concord, New Hampshire  
January 4, 2018

# SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2017

For School District of Mason, NH

SAU # 89

**DUE TO THE NH DEPARTMENT OF REVENUE**

Not Later Than September 1, 2017

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete."  
Per RSA 198:4-d

[Signature]  
School Board Chairperson

18 Sep 17  
Date

Superintendent of Schools: [Signature] Date: 9/18/17

**SCHOOL BOARD MEMBERS**

*Please sign in ink.*

[Signature]

[Signature]

[Signature]

**FOR DRA USE ONLY**

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL & PROPERTY DIVISION  
P.O. BOX 487  
CONCORD, NH 03302-0487  
(603)230-5090



# MS-25 SCHOOL FINANCIAL REPORT, 2016-17

NAME:		(1)	(2)	(3)	(4)	(5)
Mason School District		Fund 10	Fund 21	Fund 22	Fund 30	Fund 70
BALANCE SHEET	Acct #	TITLES	GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS TRUST/AGENCY
<b>ASSETS</b>						
<b>Current Assets</b>						
1. CASH	100		270,166.00	0.00	0.00	0.00
2. INVESTMENTS	110		0.00	0.00	0.00	75,621.00
3. ASSESSMENTS RECEIVABLE	120		0.00			
4. INTERFUND RECEIVABLE	130		3,442.00			
5. INTERGOV'T REC	140		0.00	798.00	2,644.00	0.00
6. OTHER RECEIVABLES	150		500.00	428.00	0.00	0.00
7. BOND PROCEEDS REC	160					
8. INVENTORIES	170		0.00	0.00	0.00	0.00
9. PREPAID EXPENSES	180		0.00	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190		0.00	0.00	0.00	0.00
<b>11. Total Current Assets lines 1 - 10</b>			<b>274,108.00</b>	<b>1,226.00</b>	<b>2,644.00</b>	<b>75,621.00</b>
<b>LIAB &amp; FUND EQUITY</b>						
<b>Current Liabilities</b>						
12. INTERFUND PAYABLES	400		0.00	0.00	0.00	0.00
13. INTERGOV'T PAYABLES	410		0.00	798.00	2,644.00	0.00
14. OTHER PAYABLES	420		6,215.00	0.00	0.00	0.00
15. CONTRACTS PAYABLE	430		0.00	0.00	0.00	0.00
16. BOND AND INTEREST PAY	440		0.00			
17. LOANS AND INTEREST PAY	450		0.00			
18. ACCRUED EXPENSES	460		0.00	0.00	0.00	0.00
19. PAYROLL DEDUCTIONS	470		20,737.00	0.00	0.00	0.00
20. DEFERRED REVENUES	480		0.00	0.00	0.00	0.00
21. OTHER CURRENT LIAB	490		0.00	0.00	0.00	0.00
<b>22. Total Current Liabilities lines 12 - 21</b>			<b>26,982.00</b>	<b>798.00</b>	<b>2,644.00</b>	<b>0.00</b>
<b>Fund Equity</b>						
<b>Nonspendable:</b>						
23. RESERVE FOR INVENTORIES	751		0.00	0.00	0.00	0.00
24. RESERVE FOR PREPAID EXPENSES	752		0.00	0.00	0.00	0.00
25. RESERVE FOR ENDOWMENTS (principal only)	756		0.00	0.00	0.00	0.00
<b>Restricted:</b>						
26. RESERVE FOR ENDOWMENTS (Interest)	756		0.00	0.00	0.00	0.00
27. RESTRICTED FOR FOOD SERVICE				0.00		
28. UNSPENT BOND PROCEEDS						
<b>Committed:</b>						
29. RESERVE FOR CONTINUING APPROPRIATIONS	754		0.00	0.00	0.00	0.00
30. RESERVE FOR AMTS VOTED	755		25,000.00	0.00	0.00	0.00
31. RESERVE FOR ENCUMBRANCES (non-lapsing)	753		0.00	0.00	0.00	0.00
32. UNASSIGNED FUND BALANCE RETAINED			62,293.00			
<b>Assigned:</b>						
33. RESERVED FOR SPECIAL PURPOSES	760		0.00	428.00	0.00	0.00
34. RESERVE FOR ENCUMBRANCES	753		8,849.00	0.00	0.00	75,621.00
35. UNASSIGNED FUND BALANCE	770		151,014.00			0.00
<b>36. Total Fund Equity lines 23-35</b>			<b>247,156.00</b>	<b>428.00</b>	<b>0.00</b>	<b>75,621.00</b>

37. TOT LIAB & FUND EQUITY	lines 22 & 36	274,108.00	1,226.00	2,644.00	0.00	75,621.00
REVENUES		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST
Revenue From Local Sources						
1. Total Assessments	1100-1119	2,164,552.00	0.00	0.00	0.00	0.00
2. Tuition from All Sources	1300-1399	13,100.00				
3. Transportation Fees from All Sources	1400-1499	0.00				
4. Earnings on Investments	1500-1599	35.00	0.00		0.00	0.00
5. Food Services Sales	1600-1699		15,403.00			
6. Other Revenue from Local Sources	1700-1999	320.00	0.00	0.00	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		13,455.00	15,403.00	0.00	0.00	0.00
8. Total Local Revenue Lines 1 & 7		2,178,007.00	15,403.00	0.00	0.00	0.00
Revenue from State Sources						
UNRESTRICTED GRANTS-IN-AID						
9. Adequacy Education Grant	3111	375,489.00				
10. Statewide Enhanced Education Tax	3112	327,162.00				
11. Shared Revenues	3119					
12. Other (Specify)	3190-3199	0.00	0.00	0.00	0.00	0.00
13. Total Unrestricted Grants-in-Aid 9-12		702,651.00	0.00	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID						
14. School Building Aid	3210	86,424.00			0.00	0.00
15. Kindergarten Building Aid	3215	0.00			0.00	0.00
16. Kindergarten Aid	3220	0.00				
17. Catastrophic Aid	3230	0.00				
18. Vocational Education	3241-3249	0.00			0.00	0.00
19. All Other Restricted Grants-in Aid	3250-3299	0.00	522.00		0.00	0.00
20. Total Restricted Grants-in Aid (Lines 14-19)		86,424.00	522.00	0.00	0.00	0.00
21. Grants-in-Aid Through Other Public Intermediate Agency	3700	0.00	0.00			
22. Revenue in Lieu of Taxes	3800	0.00				
23. Total Revenue from State Sources Lines 13, and 20-22		789,075.00	522.00	0.00	0.00	0.00
		GENERAL	FOOD SERVICE	ALL OTHER	CAPITAL PROJECTS	TRUST

REVENUES									
Revenue From Federal Sources									
24. Unrestricted Grants-In-Aid	4100-4299		0.00	0.00	0.00	0.00	0.00	0.00	0.00
RESTRICTED GRANTS-IN-AID									
25. Restricted Grants-In-Aid Direct from Fed Gov't	4300-4399		0.00	0.00	0.00	0.00	0.00	0.00	0.00
26. Restricted Grants-In-Aid from Fed Gov't thru State	4500-4599		0.00	0.00	11,969.00	36,926.00	0.00	0.00	0.00
27. Other Revenue for/on Behalf of LEA	4700-4999		0.00	0.00	0.00	0.00	0.00	0.00	0.00
28. Federal Forest Land Distribution	4810		0.00	0.00	0.00	0.00	0.00	0.00	0.00
29. Total Revenue from Federal Gov't (Lines 24-28)			0.00	0.00	11,969.00	36,926.00	0.00	0.00	0.00
Other Financing Sources									
30. Sale of Bonds and Notes	5100-5139		0.00	0.00	0.00	0.00	0.00	0.00	0.00
31. Reimbursement Anticipation Notes	5140		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers									
32. Transfer from General Fund	5210		0.00	35,997.00	0.00	0.00	0.00	0.00	10,000.00
33. Transfer from Special Revenue Funds	5220-5229		0.00	0.00	0.00	0.00	0.00	0.00	0.00
34. Transfer from Capital Projects	5230-5239		0.00	0.00	0.00	0.00	0.00	0.00	0.00
35. Transfer from Capital Reserve Funds	5251		0.00	0.00	0.00	0.00	0.00	0.00	0.00
36. Transfer from Trust Funds	5252-5253		0.00	0.00	0.00	0.00	0.00	0.00	0.00
37. Compensation for Loss of Fixed Assets	5300-5399		0.00	0.00	0.00	0.00	0.00	0.00	0.00
38. Capital Lease/Lease Purchases	5500-5600		0.00	0.00	0.00	0.00	0.00	0.00	0.00
39. Total Other Financing Sources (Lines 30-38)			0.00	35,997.00	0.00	0.00	0.00	0.00	10,000.00
40. Total Revenue & Other Financing Sources (Lines 3,23,29,39)			2,967,082.00	66,891.00	36,926.00	0.00	0.00	0.00	10,000.00

EXPENDITURES	GENERAL	FOOD SERVICE	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST/AGENCY
<b>Instruction</b>					
1. Regular Programs	1100-1199		12,051.00		
2. Special Programs	1200-1299	1,882,981.00			
3. Vocational Programs	1300-1399	166,436.00	13,205.00		
4. Other Instructional Programs	1400-1499	0.00	0.00		
5. Non-Public Programs	1500-1599	0.00	0.00		
6. Adult & Community Programs	1600-1699	0.00	0.00		
<b>7. Total Instructional Expenditures (Lines 1-6)</b>		1,849,417.00	25,256.00	0.00	0.00
<b>Support Services</b>					
8. Student Services	2100-2199	105,747.00	0.00		
9. Instructional Staff	2200-2299	13,261.00	9,900.00		
10. General Administration - SAU Level	2300-2399	136,321.00	0.00		
11. School Administration	2400-2499	105,241.00	0.00		
12. Business	2500-2599	0.00	0.00		
13. Operation/Maintenance of Plant	2600-2699	115,156.00	2,160.00		
14. Student Transportation	2700-2799	113,704.00	0.00		
15. Centralized Services	2800-2899	5,287.00	0.00		
16. Other Support Services	2900-2999		0.00		
17. Food Service Operation	3100-3199		66,463.00		
<b>18. Total Support Services (Lines 8-17)</b>		594,717.00	66,463.00	0.00	0.00
<b>Other Outlays</b>					
19. Facility Acquisition & Construction	4000-4999	0.00	0.00		
20. Debt Service - Principal	5110	255,000.00	0.00		
21. Debt Service - Interest	5120	149,278.00	0.00		
<b>Other Financing Uses</b>					
22. Transfer to General Fund	5210		0.00	0.00	0.00
23. Transfer to Food Service (Special Revenue) Funds	5220-5221	35,997.00	0.00		
24. Transfers to All Other Special Revenue Funds	5222-5229	0.00	0.00		
25. Transfer to Capital Projects Funds	5230-5239	0.00	0.00		
26. Transfer to Capital Reserves	5251	0.00			
27. Transfer to Expendable Trust Funds	5252	10,000.00			
28. Transfer to Nonexpendable Trust Funds	5253	0.00			
29. Transfer to Fiduciary Fund	5254	0.00			
30. Allocation to Charter Schools	5310	0.00	0.00		
31. Allocation to Other Agencies	5390	0.00	0.00		
<b>32. Total Other Outlays and Financing Uses (Lines 19-31)</b>		450,275.00	0.00	0.00	0.00
<b>33. Total Expenditures for All Purposes (Lines, 7, 18 &amp; 32)</b>		2,894,408.00	66,463.00	37,316.00	0.00

AMORTIZATION OF LONG TERM DEBT						
For the Fiscal Year Ending on June 30th						
REPORT IN WHOLE DOLLARS						
	(1)	(2)	(3)	(4)	(5)	(6)
Length of Debt (yrs)	DEBT 1	DEBT 2	DEBT 3	DEBT 4	DEBT 5	TOTAL
	20	0	0	0	0	
Date of Issue (mm/yy)	07/09	0	0	0	0	
Date of Final Payment(mm/yy)	08/29	0	0	0	0	
Original Debt Amount	4,975,910.00	0.00	0.00	0.00	0.00	
Interest Rate		3.97	0.00	0.00	0.00	
Principal at Beginning of Yr	3,455,000.00	0.00	0.00	0.00	0.00	3,455,000.00
New Issues This Year	0.00	0.00	0.00	0.00	0.00	0.00
Retired Issues This Yr	255,000.00	0.00	0.00	0.00	0.00	255,000.00
Remaining Principal Bal Due	3,200,000.00	0.00	0.00	0.00	0.00	3,200,000.00
Remaining Interest Bal Due	1,070,155.00	0.00	0.00	0.00	0.00	1,070,155.00
Remaining Debt(P&I) Bal Due	4,270,155.00	0.00	0.00	0.00	0.00	4,270,155.00
Amount of Prin to be Paid Next Fisc. Yr	255,000.00	0.00	0.00	0.00	0.00	255,000.00
Amount of Interest to be Paid Next Fisc. Yr.	139,983.00	0.00	0.00	0.00	0.00	139,983.00
Total Debt (P&I) to be Paid Next Fisc. Yr	394,983.00	0.00	0.00	0.00	0.00	394,983.00